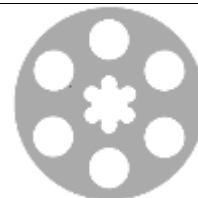


## WAPPENHAM PARISH COUNCIL



**All Councillors are requested to attend the Annual Meeting of Wappenham Parish Council to be held in Wappenham Village Hall, Wappenham on Wed. 22<sup>nd</sup> May 2019 at 7:30pm.**  
**Members of the public and Press are invited to attend this meeting**

### **AGENDA – Annual Meeting**

1. Election of Chairman for 2019/20
2. Signing of Chairman's declaration of acceptance of office
3. Apologies for Absence
4. Declarations of Interest
5. Election of Vice Chairman for 2019/20
6. To appoint the Internal Control Councillor and Internal Auditor Chairman
7. To appoint Officers for: Chairman
  - a) Tree/Footpath Warden
  - b) Highways Officer
  - c) Newsletter Editor
  - d) Wappenham Parochial Charities Liaison
  - e) WIZ
  - f) Website administrator
8. Approval of minutes of the Ordinary meeting held on 2<sup>nd</sup> May 2019 Chairman
9. Matters Arising Chairman
10. Finance Clerk
  - a) Financial statement Clerk
  - b) To agree expenditure for payment Clerk
  - c) To note income received Clerk
  - d) To sign off Accounts for Year Ending 31/03/2019 Clerk
  - e) Approval of Annual Governance and Accountability Return Clerk
  - f) To receive internal auditor's report Clerk
11. Planning: Clerk
  - a) To consider response to S/2019/0901/AGD at Wappenham Lodge Farmhouse  
Wappenham Lodge Farm Road Wappenham NN13 5PX
  - b) To receive updates on planning applications
12. To consider parishioners' correspondence Chairman
13. General Correspondence Review Chairman
14. To receive update on highways and footpaths issues Clerk
15. Dates of Future Meetings Chairman
16. Councillors' Questions Chairman

Signed \_\_\_\_\_

Dated \_\_\_\_\_

17/05/2019

Liz Hart, Parish Clerk

Station House, Station Road, Helmdon, NN13 5QS