

WAPPENHAM PARISH COUNCIL

Draft Minutes of the Ordinary Meeting of Wappenham Parish Council held on Wednesday 8th January 2020 in Wappenham Village Hall, Wappenham at 7.30 p.m.

Present: Councillors Wickham, Featherstone, Robbins, Atkins, Thompson, Wilkinson
In attendance: Liz Hart, Parish Clerk, four members of the public,

		Action								
2645	Election of Chairman RESOLVED that Cllr Featherstone be elected as Chair for the duration of the meeting only.									
2646	Apologies for Absence Apologies had been received from Cllr Stewart and were accepted by the Parish Council.									
2647	Declarations of Interest None.									
2648	Approval of minutes of the Ordinary meeting held on 27th November 2019 RESOLVED: to approve the minutes, noting a numerical correction item 2362 to 2632. Cllr Featherstone duly signed the minutes..									
2649	Matters Arising 2618 – fly-tipping – this had been re-reported 2636 – noticeboard – this had now been put up. 2641 flooding on the road – the landowner had been contacted. 2642 – tree and cage – this was to be a standing agenda item until resolved.									
2650	Finance a) Financial statement RESOLVED: to accept the following statement, noting that the interest was due on the NS&I account.	Clerk								
<table border="1"><thead><tr><th colspan="2">Cash and Investment Accounts</th></tr></thead><tbody><tr><td>Current Account – Santander (10th December)</td><td>2730.23</td></tr><tr><td>Deposit Account (NS&I) (Jan 2019)</td><td>1602.40</td></tr><tr><td>Total</td><td>4332.63</td></tr></tbody></table>		Cash and Investment Accounts		Current Account – Santander (10 th December)	2730.23	Deposit Account (NS&I) (Jan 2019)	1602.40	Total	4332.63	
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Deposit Account (NS&I) (Jan 2019)	1602.40									
Total	4332.63									

b) To review arrangements for website hosting

RESOLVED: to transfer hosting to Tove Valley Broadband at a cost of £100 per annum from March 2020.

Clerk

c) To agree expenditure for payment

None.

d) To note payments received

None.

e) To set the payments budget for 2020/21

RESOLVED: to set the payments budget at **£3403.92** as per Appendix A.

f) To set the receipts budget for 2020/21

RESOLVED: to set the receipts budget (excluding precept) at £7.

g) To set the precept for 2020/21

RESOLVED: to set the precept at £3147, thus taking £250 from reserves if receipts and payments were to budget.

Clerk

Noted: this is an increase of 2.57% on the previous year.

2651

Planning:

a) To note determined applications

S/2019/2104/LBC - Beeches Farm 6 Greenside Wappenham NN12 8SH
- Listed building consent for replacement of an attic window.

Noted that this application had been approved.

b) Planning applications

i. To note - S/2019/2390/HPD - 25 High Street Wappenham NN12 8SN – Determination as to whether prior approval is required (under Class A, Part 1 of the above Order) in respect of the impact on the amenity of any adjoining premises of a proposed single storey rear extension extending 5m beyond the rear wall of the original dwelling house, maximum height of 3m and height of eaves 3m

Noted.

ii. To consider response to -S/2019/2470/LDE - Poplars Farm Syresham Road Wappenham NN12 8SU - Certificate of Lawfulness for Lawful implementation of planning permission APP/Z2830/A/13/2202083 Ref S/2013/0010/FUL(Single Freestanding Wind Turbine, Hard Standing, Access Road, Sub Station and Trenching for Cable) by virtue of material operations carried out prior to 23 July 2017

Representations were heard from members of the public regarding whether or not the access had been altered in the time period after the planning approval and prior to 23 July 2017. Online applications

appeared to show no access alteration in that time period and photos submitted appeared to show no building work.

The Parish Council considered whether the conditions had been fully discharged prior to the alleged start being made and therefore whether the applicant had made a "lawful" start.

RESOLVED: to comment as follows:

Wappenham Parish Council has carefully considered

1. Whether, if a material start was made, it was lawful

and whether

2. The applicant has indeed made a material start on the development

Lawful start

The Parish Council notes that on 23 June 2017 the applicant sought confirmation from SNC that a legal start had been made as the access road construction had begun and that on 27 June 2017 SNC advised that planning condition 12 relating to the maximum height of construction equipment had not been yet discharged. Condition 12 was required to be discharged 42 days prior to the commencement of the development. Since condition 12 was discharged by SNC on 8th August 2017 after the expiration of the planning consent, it considers that the applicant may not have made a legal start since (according to the SNC website) "if you commence within time but do not discharge the relevant conditions before starting, the permission is likely to be invalidated and you may not be able to implement it lawfully."

Material start

The applicant seeks to prove that work was done on the access road as part of the development prior to 23 July 2017. From the information given to the Council we feel there is a lack of evidence or data to either support or object to the assertion of 'Material Start'. This complex area needs the detailed planning knowledge of the District Council more than the basic planning knowledge of this very small Parish Council.

c) To receive update on electronic planning consultation

Noted that the Clerk would receive training on the new laptop and that a projector screen had been ordered by SNC.

d) To consider response to SNC LDO consultation

RESOLVED to respond as follows: Wappenham Parish Council seeks reassurance that if a property currently has no permitted development rights, that this would remain the case under the new LDO.

2652

To consider actions required for the May 2020 elections with regarding to promoting candidacy (completion of Northants CALC survey)

Further guidance was expected from NorthantsCALC; the Clerk would update the next meeting.

Clerk

Clerk

2653	<p>To receive update regarding Parish Council email account and website hosting</p> <p>Noted that Tove Valley Broadband had kindly provided a fee email account. Website hosting had been considered at Minute 2650b).</p>	
2654	<p>To receive update regarding the Parish Council noticeboard</p> <p>Noted that Paul King had kindly installed the noticeboard on his wall.</p>	
2655	<p>To consider parishioners' correspondence</p> <p>None received.</p>	
2656	<p>General Correspondence Review</p> <p>Correspondence as listed in Appendix B was noted.</p> <p>RESOLVED to invite a representative of Brackley Community Hospital to the Annual Assembly.</p>	Clerk
2657	<p>To receive update on highways and footpaths issues to include any actions following the flooding between Wappenham and Slapton turn in particular with regard to signage</p> <p>Members of the public updated the meeting on their concerns.</p> <p><i>Regarding flooding at the bottom of the Lane</i></p> <p>RESOLVED: to contact Helen Howard, KierWSP to arrange a site visit.</p> <p><i>Regarding flooding at the Slapton Turn</i></p> <p>RESOLVED: to contact Helen Howard, KierWSP to arrange a site visit.</p> <p><i>Regarding traffic flow issues at the McDonalds roundabout on the A43</i></p> <p>RESOLVED: to contact Helen Howard, KierWSP to raise concerns. RESOLVED: to contact Helmdon, Abthorpe and Greens Norton Parish Councils to seek their support with the issue.</p> <p><i>Regarding blackthorn on a local footpath</i></p> <p>Noted that Cllr Wickham will contact the landowner, requesting they be cleared.</p> <p><i>Regarding water leaking on to The Jetty</i></p> <p>Noted that Cllr Wickham will investigate.</p> <p><i>Regarding a road being blocked by tree clearing contractors</i></p> <p>RESOLVED: to contact Helen Howard, KierWSP to seek guidance.</p>	Clerk Clerk Clerk Clerk Clerk Cllr Wickham Cllr Wickham Clerk
2658	<p>To consider action regarding the tree cage in the churchyard</p> <p>Noted: no current action but to remain as an agenda item.</p>	Clerk
2659	<p>Dates of Future Meetings</p> <p>Wednesday 26th February – 7:30pm - Ordinary Meeting Wednesday 8th April – 7:30pm - Ordinary Meeting Wednesday 6th May — 7:15pm for 7.30pm - Annual Assembly</p>	

2660

Councillors' Questions

The Clerk would seek guidance regarding regulations on dealing with waste on private land.

Clerk

The meeting closed at 9:40pm

Appendix A – Precept and budget 2020/21

Date January 2020									
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	Budget 2018/19	Actual	Variance	Budget 2019/20	Actual	Expected Jan - Mar	Expected total	Predicted Variance	Budget 2020/21	Comments for 2020/21 Budget
INCOME										
Precept	2,872.00	2872.00	0.00	3,068.00	3068.00		3068.00	0.00	0.00	Based on the calculations below
Other (interest +VAT)	90.00	11.54	78.46	7.00	0.00	7.00	7.00	0.00	7.00	Interest
Total	2,962.00	2,883.54	-78.46		3,068.00		3,075.00	3,068.00	7.00	
EXPENDITURE										
s137 donations	0.00	50.00	-50.00	0.00	0.00	0.00	0.00	0.00	0.00	Note that New Homes Bonus Scheme expected to re-open
Village Improvements	75.00	30.96	44.04	31.00	73.80	0.00	73.80	-42.80	91.00	SID battery 25.80 x 2 plus new tree
Staff Costs	1,993.51	1,993.51	0.00	2,042.04	1531.53	510.51	2042.04	0.00	2,082.88	Pay rise not yet agreed - budget 2%
Auditor Fees (external)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Nil as under limit and Transparency Code applies
Internal audit fees	96.00	96.00	0.00	96.00	98.00		98.00	-2.00	102.00	As per Northants CALC advice
Insurance	287.00	280.00	7.00	280.00	280.00		280.00	0.00	308.00	Long term Agreement ending so anticipate +5%
ICO fee					40.00		40.00	-40.00	40.00	Annual payment
DPO fee				10.00	10.00			10.00	10.00	As per Northants CALC advice
NCALC +ACRE	231.85	227.94	3.91	237.10	234.95		234.95	0.00	242.04	Based on 256 electorate and NorthantsCALC advised increases
Village Hall Fees	140.00	130.00	10.00	140.00	0.00	140.00	140.00	0.00	140.00	Assume no increase
Other/admin	75.00	45.69	29.31	75.00	31.99		31.99	43.01	115.00	Costs of AGM and 26.66 anti virus, fitting projector screen to wall
Election costs									39.00	SNC advised cost to NorthantsCALC (uncontested), contested is £838.26
Training	84.00	84.00	0.00	84.00	0.00		0.00	84.00	84.00	Two NorthantsCALC training courses
Newsletter	50.00	0.00	50.00	100.00	64.00	0.00	64.00	36.00	50.00	As requested by Jane Harries
Website	80.00	179.43	-99.43	80.00	0.00	0.00	0.00	80.00	100.00	Proposed transfer of website to TVB, no email charges
Total	3,112.36	3,117.53	-5.17	3,175.14	2,364.27	650.51	3014.78	160.36	3,403.92	
Net gain/loss										
	Brought forward y/e 2019		Cashbook balance Jan 20	O/S this yr (debits + credits)	Expected balance y/e 2020					
Santander National Savings	1952.7 1602.40		2656.43 1602.40	-650.51 7.00	2005.92 1609.40					
Total	3555.10		4258.83		3615.32					

Based on the figures our anticipated expenditure is less our anticipated income (exc precept)		3403.92	7
"/+ adjustment to general/earmarked reserves		-250	
Precept Request		3147	
Previous precept		3068	
Precept Percentage increase on last year			2.57%

Appendix B – Correspondence Received 28th November 2019 – 8th January 2020

South Northamptonshire Council

- Electronic Planning Consultations - Community Grant
- SNC Parish Precept Letter 2020-21
- Concrete Table Tennis Tables
- Planning consultation/Information for application reference S/2019/2470/LDE at Poplars Farm Syresham Road Wappenham NN12 8SU
- Northants Warm Home Scheme information
- Electoral Register Data

Northamptonshire County Council and Police

- Sponsored ANPR
- OPFCC December 2019 Newsletter
- Active Parks Project Survey
- Daventry and South Northamptonshire Locally Identified Priorities - 1st Dec 2019 - Theft from vehicles, Drug supply
- Newsletters from my county council
- Northamptonshire Highways - Weekly Schemes Works Programme For Councillors

NCALC

- Friday mini eUpdates
- Update November/December 2019
- Elections survey

Miscellaneous

- Brackley Community Hospital – offer to attend annual parish meeting
- ACRE Parish Council membership 2020/21 details
- HMRC Confirmation of PAYE transmissions
- Request to support the Local Electricity Bill
- SNVB – newsletter
- Santander – December statement
- CAB – request for donation
- Tove Valley Broadband – regarding email account and hosting