

WAPPENHAM PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD VIA ZOOM
AT 7:30 P.M. ON WEDNESDAY 1ST JULY 2020**

PRESENT: Cllr P Featherstone (Chairman), A Robbins, M Stewart, S Thompson, H Wickham, M Wilkinson

ABSENT: Cllr I Atkins

IN ATTENDANCE: Mrs E Hart (Clerk)

16.20/21 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:

Apologies had been received from Cllr Atkins.

RESOLVED: To approve the reason for absence as submitted.

17.20/21 TO INVITE DECLARATIONS OF INTEREST:

Councillor	Agenda Item	Reason
P Featherstone	7.1.1. Planning	Owner of adjacent property
M Wilkinson	7.1.1. Planning	Owner of adjacent property

18.20/21 TO APPROVE THE MINUTES OF THE MEETING HELD 20TH MAY 2020: (previously distributed)

RESOLVED: To approve the Minutes of the Meeting held 20th May 2020

**19.20/21 TO NOTE REPORTS FROM:
A. The Clerk**

Minute 02.20/21– Receipt of the chairman’s signed declaration of acceptance of office

The Chairman has signed the appropriate form and returned it to the Clerk.

Minute 09.20/21 – Granite blocks on highway verge

A letter of thanks for removing the blocks has been sent to the landowner.

Minute 10/20.21 – Internal Audit Report

A query has been raised with NorthantsCALC regarding policy review timescales and the response circulated.

Minute 10/20.21 – AGAR

The certificate of exemption was signed by the Responsible Finance Officer and the Chairman and submitted to the external auditor on 30th June 2020.

Minute 11.20/21 – Planning

All minuted comments were submitted to SNC.

No S/2020/0604/FUL- now approved by SNC.
 No S/2020/0605/LBC – now approved by SNC.
 No. S/2020/0765/LDE – not yet decided.
 No further update from SNC regarding the potential breach of
 S/2019/1356/FUL- 2 The Jetty, Wappenham.

Minute 13/20.21- junction at A43/Towcester

An email was sent to Highways England requesting that consideration continue to be given to a yellow box where possible and to “Keep Clear” markings elsewhere. A copy of the original response from Highways England has been sent to Abthorpe and Green’s Norton Parish Council who supported the request.

OTHER

NorthantsCALC – note their advice is to continue with virtual meetings for the time being.

SNC Register of Interest forms – Councillors are reminded to check that all their details are correct on the SNC website and to submit a new form to the Clerk if necessary.

Projector Screen – this has been delivered to the Village Hall. The Committee has advised that they intend to move the acoustic screen and install the projector screen beneath it.

Two blocked drains reported by Cllr Wickham have been logged with NCC – reference **2178901 and 2178914**.

Planning: note that application S/2020/0823/AGD at Poplars Farm Wappenham Towcester NN12 8SU received as for information only since the last meeting has already been determined and requires approval due to the potential visual aspect of the proposal.

Clerks’ Pay Award – the employers' side of the negotiations on local government salaries has confirmed that its previous offer of an increase on 2.75% plus a one-day increase in annual leave is the final offer. The Unions are consulting members on this and so no further news is expected until the end of August. On this basis the clerks’ salary on the bills for payment (**Agenda Item 6.1**) has been calculated at the same rate as last year until a retrospective pay increase is announced.

Shadow Authority (Agenda Item 8)

The shadow West Northamptonshire Council (WNC) met at the beginning of June (<https://www.youtube.com/watch?v=W16rn9nDJ0s>) and has established its Executive Committee.

Website accessibility requirements for public sector bodies (Agenda item 9)

Councillors are asked to consider the implications of the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

Details can be found here: <https://www.gov.uk/guidance/accessibility-requirements-for-public-sector-websites-and-apps>

Code of Conduct - National Association of Local Councils (NALC), which represents parish and town councils nationally, are consulting on a new Code. NALC is also calling on government to introduce sanctions to support the proposed new Code. To give your views visit <https://www.local.gov.uk/local-government-association-model-member-code-conduct>. The deadline for responses is 17 August 2020.

The Clerk was thanked for her report.

B. The Chairman

Cllr Featherstone informed the meeting that the new layout and format of the Minutes together with the introduction of a Clerk's report was best practice and should facilitate easy identification of action points and cover any matters arising.

20.20/21 TO CONSIDER MATTERS ARISING FROM THE MINUTES OF 20TH MAY 2020

Minute 2682 : Flytipping

Noted that Cllr Featherstone would had removed the remaining debris.

21/20.21 FINANCE:

A. To Approve the Financial Statement:

Cash and Investment Accounts	
Current Account – Santander (10 th May (last statement received)	3589.42
Deposit Account (NS&I) (Jan 2020)	1615.22
Total	5204.64

RESOLVED: To approve the Financial Statement

B. To agree expenditure for Payment

RESOLVED: To approve the expenditure as follows:

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
E Hart (ICO)	40.00	0.00	40.00	22059	LGA 1972 s111	Y
Wages (1/4)	510.51	0.00	510.51	22060	LGA 1972 s111	Y

C. To Note Income Received:

None.

22.20/21 PLANNING:

A. Applications

A1. To consider Application No S/2020/-902/FUL

Proposal: : Single storey extension to front including garage conversion to habitable space. Porch to front.

Location: 8A Helmdon Road Wappenham NN12 8SJ

RESOLVED: To make no objection, noting that adequate parking provision remains in place
Action: the Clerk

A2. To receive updates on previous applications.

Noted that application S/2020/0765/LDE, Certificate of Lawfulness for Lawful implementation of planning permission APP/Z2830/A/13/2202083 Ref S/2013/0010/FUL(Single Freestanding Wind Turbine, Hard Standing, Access Road, Sub Station and Trenching for Cable) by virtue of material operations carried out prior to 23 July 2017 at Poplars Farm Poplars Farm Syresham Road Wappenham NN12 8SU had been **refused**.

The Clerk would circulate the Officer's report and decision notice when available.

Action: the Clerk

23.20/21 WEBSITE ISSUES

A. To consider receive update on website document upload issues

Noted that uploading documents was still a manual process and that this was concerning given the accessibility requirements.

RESOLVED: To determine the expected resolution timescale with the website provider.
Action: the Clerk and Cllr Wilkinson

B. To consider necessary action regarding website accessibility

24.20/21 DEMOCRATIC SERVICES

A. To note request to Councillors to check that Registers of Interest are up to date

Noted.

Action: all Councillors to check their Register was up to date prior to the next meeting.

B. To note information received regarding the current procedure for vacancies and elections

Noted.

25.20/21 TO NOTE THAT THE DEADLINE FOR COMMUNITY FUNDING GRANT APPLICATIONS (ROUND 1) IS 9:00AM ON FRIDAY 31 JULY 2020 AND TO CONSIDER COMPLETING AN EXPRESSION OF INTEREST WITH THE AIM OF SUBMITTING AN APPLICATION FOR A TREE PROTECTION GUARD.

RESOLVED: To submit an expression to interest to SNC, backed by a grant application of £250 for a tree guard.

26.20/21 TO CONSIDER PARISHIONERS' CORRESPONDENCE

None.

27/20.21 GENERAL CORRESPONDENCE REVIEW

Correspondence as per Appendix A was reviewed and **noted**.

28.20/21 TO RECEIVE UPDATE ON HIGHWAYS AND FOOTPATHS ISSUES

Noted that some footpaths were becoming impassable with vegetation.

RESOLVED: To approach respective landowners.

Action: Cllr Wickham (Paths Warden)

Communications regarding works on the A43 at Whitfield were **noted**.

29.20/21 TO RECEIVE ITEMS FOR THE NEXT MEETING

Freedom of the Village Scroll

Village Directory

RESOLVED: That subsequent meetings should take place on **Wednesday 12th August** and **Wednesday 23rd September, 2020**.

Noted that the August meeting would be held on Zoom with the September meeting format pending further Government guidance.

The Meeting ended at 20:45 p.m.

APPENDIX A - CORRESPONDENCE LISTING

South Northamptonshire Council

- Planning applications: S/2020/0902/FUL 8A Helmdon Road Wappenham NN12 8SJ, S/2020/0823/AGD at Poplars Farm Wappenham Towcester NN12 8SU
- Weekly list of planning applications
- Parish Council Newsletters
- Planning Enforcement – regarding 2 The Jetty - Access and Driveway
- Electoral Services - Update Parish Information

Northamptonshire County Council and Police

- Newsletters from my county council
- Northamptonshire Highways - Weekly Schemes Works Programme For Councillors
- Covid19 information
- FixMyStreet updates
- Consultations on the following services:
 - Residential Short Breaks for Carers of Disabled Children
 - Services to support young people that are not or are at risk of not being in education, training or employment (NEET)
 - Targeted Safeguarding Intervention Services

NCALC

- Friday mini eUpdates
- Update May/June
- Regarding policies and review thereof

Miscellaneous

- ICO - Data protection register entry report, confirmation of payment for annual registration
- HS2 Liaison Group meeting notes