

**WAPPENHAM PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD VIA ZOOM  
AT 7:30 P.M. ON WEDNESDAY 12<sup>TH</sup> AUGUST 2020**

**PRESENT:** Cllr P Featherstone (Chairman), I Atkins, A Robbins, M Stewart, S Thompson, H Wickham, M Wilkinson

**ABSENT:** None

**IN ATTENDANCE:** Mrs E Hart (Clerk)

**30.20/21 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:**

None received; all Councillors were present.

**31.20/21 TO INVITE DECLARATIONS OF INTEREST:**

None.

**32.20/21 TO APPROVE THE MINUTES OF THE MEETING HELD 1<sup>ST</sup> JULY 2020:** (previously distributed)

**RESOLVED:** To approve the Minutes of the Meeting held 1<sup>st</sup> July 2020, noting the insertion of a sentence at 23.20/21 B “The Clerk will update the next meeting”.

**33.20/21 TO NOTE REPORTS FROM:**

**A. The Clerk**

**Minute 22.20/21 – Planning**

Minuted consultation comments were submitted to SNC.

Application No S/2020/0902/FUL- 8A Helmdon Road Wappenham NN12 8SJ - subsequently approved by SNC.

Application No S/2020/0765/LDE -Poplars Farm Poplars Farm Syresham Road Wappenham NN12 8SU – Officer’s report was circulated to all Councillors.

**Minute 23/20.21 Website Issues**

The upload issue has been resolved so manual intervention is no longer required.

Regarding website accessibility, Eric Malcomson has advised he is rebuilding the website with accessibility in mind and once completed the accessibility will be checked and the accessibility statement will be included on the website.

**Minute 25.20.21 Community Grant Funding**

An expression of interest form was submitted. In response SNC provided the grant application form and this was submitted on 31<sup>st</sup> July 2020.

Acknowledgment has been received and a response is expected mid-August.

**OTHER**

**Finance**

Cheque 322058 (Quadrat Systems) for £100 was returned as the recipient's account cannot accept cheques. It is suggested that a cheque for £100 is raised to the Clerk to cover a BACS transfer.

**NorthantsCALC** – note the advice remains to continue with virtual meetings for the time being.

**Planning** – Councillors are asked to note the update from SNC regarding the potential breach of S/2019/1356/FUL- 2 The Jetty, Wappenham. A site visit was conducted 12<sup>th</sup> July.

SNC has adopted Local Plan (Part 2) – note that in the meantime Robert Jenrick, the Secretary of State for Housing, Communities and Local Government has published a White Paper called “*Planning for the future*” <https://www.gov.uk/government/consultations/planning-for-the-future> which proposes a radical overhaul of the planning and development control system in England. The government is consulting on the White Paper for 12 weeks from 6 August 2020 to 29 October 2020 and Northants CALC has requested that the National Association of Local Councils (NALC) gives this matter the highest priority.

**SNC Register of Interest forms** – confirmation is awaited from some Councillors that forms are valid.

*Noted that Cllr Wilkinson would check his interests form for any amendments required.*

**Projector Screen** – this is being installed in Village Hall. The projector has been handed to the Chairman of the Committee to ensure that the screen is in has advised that they intend to move the acoustic screen and install the projector screen beneath it.

*Noted that the projector will be suspended from the ceiling and controlled via a connector in the wall.*

**A large branch** fell on the road opposite Pittams Lane - logged with NCC and quickly removed.

*Noted that members of the public had helpfully moved the tree out of the way.*

**RESOLVED:** To thank residents for their assistance.

**Action:** the Clerk.

**RESOLVED:** To write to the owner of the property concerning confirming owner/occupier responsibilities, following a query regarding liability.

**Action:** the Clerk.

#### **Consultations/surveys**

Northants CALC has issued a Covid 19 Survey for Parish Councils to complete. (Questions have been circulated).

Northamptonshire Police have issued an ANPR Consultation. SNC has a survey on their Stronger Communities Strategy - <https://www.surveymonkey.co.uk/r/SNCStrongerCommunities2020-24>

### Parish Forum – 10<sup>th</sup> July

This was held virtually; minutes have been distributed.

Came and Company has confirmed that there is an upper of £5000 for equipment so the new laptop, projector and screen are covered with no additional premium necessary.

**The Clerk was thanked for her report.**

### B. The Chairman

No report.

## 34/20.21 FINANCE:

### A. To Approve the Financial Statement:

Cash and Investment Accounts	
Current Account – Santander (10 <sup>th</sup> June (last statement received))	3234.13
Deposit Account (NS&I) (Jan 2020)	1615.22
<b>Total</b>	<b>4849.35</b>
<b>Santander daybook balance @11<sup>th</sup> August 2020</b>	2583.62

**RESOLVED:** To approve the Financial Statement, noting that the inclusion of the daybook balance and bank reconciliation as distributed provided for additional transparency and clarity.

**Noted** that signatures of the Internal Control Councillor (Cllr Stewart) would be added retrospectively when advice changed regarded meetings.

### B. To Ratify and Approve the Payments

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
E Hart for BACS payment to Quadrat Systems (cheque 22058 returned and voided)	100.00	0.00	100.00	22061	LGA 1972 s111	Y

SNAST subscription	20.00	0.00	20.00		Local Government Rating Act 1997	N
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**RESOLVED:** To approve the expenditure above, payment to be released once confirmation is received that the BACS payment to Quadrat Systems has been made.

**C. To Note Receipts**

None.

**D. To review Budget versus Actual, Payments and Receipts, Year to Date**

**Noted** that expenditure was in line with budgeted expectations, with the exception of election expenses (the election due in May having been postponed to May 2021).

**35.20/21 PLANNING:**

**A. Applications**

**A1. To consider** No S/2020/1097/AGD – for information only

Proposal: Determination as to whether prior approval should be granted in respect of the siting and means of construction, pursuant to application number S/2020/0823/AGD (siting and means of construction of the private way.)

The application was **noted**. It was commented that more applications of this type were likely to be received in future, there being grants available to provide access.

**A2. To receive updates on previous applications.**

**Noted that** No S/2020/0902/FUL- 8A Helmdon Road Wappenham NN12 8SJ had been approved by SNC.

**B. To note that the Local Plan (Part 2) has been formally adopted by South Northamptonshire Council**

**Noted.**

Further noted that a White Paper on Planning had been issued which could have a impact upon the Local Plan.

**36.20/21 TO DETERMINE ACTIONS REQUIRED REGARDING THE FREEDOM OF THE VILLAGE SCROLL**

**RESOLVED:** That the scroll be given to Cllr Robbins so that it could be completed.

**37.20/21 TO REVIEW PROVISION OF THE VILLAGE DIRECTORY/ UPDATES REQUIRED**

**Noted** that the Village Directory required updating.

**RESOLVED:** That the Clerk would print off a hard copy for Cllr Wickham to make corrections so that it could be updated.

**38.20/21 WEBSITE ISSUES**

**A. To receive update on Website Document Upload Issues**

**Noted** that the upload issue has been resolved so manual intervention is no longer required.

**RESOLVED:** That the Clerk would write a letter to Eric Malcomson, thanking him for his endeavours and the huge commitment he had shown to the community.

**B. To consider necessary action regarding website accessibility**

Noted that an accessibility website is under construction and the Clerk would ensure an accessibility statement is uploaded to the website.

**39.20/21 TO NOTE THAT A COMMUNITY FUNDING GRANT APPLICATION WAS SUBMITTED FOR £250 PRIOR TO THE DEADLINE ON FRIDAY 31 JULY 2020 AND TO RECEIVE AN UPDATE**

**Noted** that an update was expected from SNC as to whether the application had been successful.

**40.20/21 TO CONSIDER PARISHIONERS' CORRESPONDENCE**

**Noted** that a hedge on the High Street was perceived to be encroaching on to the highway whilst another hedge had been cut back recently.

**RESOLVED:** To write to the owner of the property concerned, highlighting the issue.

**41.20/21 GENERAL CORRESPONDENCE REVIEW**

Correspondence as per Appendix A was reviewed and **noted**.

**42.20/21 TO CONSIDER ISSUES RELATED TO HIGHWAYS AND FOOTPATHS**

The extension to the closure of Public Byways SC14 & SC43 – Wappenham & Public Byway RA24 – Abthorpe was **noted**.

It was **noted** that the path in the vicinity of the Jetty had been closed

It was **noted** that the village entry sign at the Abthorpe end of the village had been cleaned and areas around stiles cleared.

**RESOLVED:** To record a minute of thanks for those in the village who were helping maintain the village out of community spirit.

**43.20/21 TO CONSIDER ENVIRONMENTAL ISSUES**

The Parish Council discussed in detail the level of responsibility it felt it owed to environmental issues, in particular the disposal of waste. It was felt important the Parish Council should play an active positive role in this regard.

**RESOLVED:** To highlight, where necessary, to individuals the correct procedures and licenses required for the safe disposal of waste originating from third parties.

**44.20/21 TO RECEIVE ITEMS FOR THE NEXT MEETING**

None.

**45.20/21 TO SET FUTURE MEETING DATES**

**Noted** that the next meeting was scheduled for Wednesday 23<sup>rd</sup> September 2020. Cllr Robbins submitted his apologies.

**RESOLVED:** To schedule a subsequent meeting for Wednesday 4<sup>th</sup> November 2020.

**46.20/21 COUNCILLORS' COMMENTS**

None.

The Meeting ended at 9:12 p.m.

**APPENDIX A - CORRESPONDENCE LISTING**

**South Northamptonshire Council**

- Planning application: , S/2020/1097/AGP - Poplars Farm Syresham Road Wappenham NN12 8SU - Determination as to whether prior approval should be granted in respect of the siting and means of construction, pursuant to application number S/2020/0823/AGD (siting and means of construction of the private way.) – for information only
- South Northamptonshire Local Plan Part 2 - Inspectors Report Public Notice 2020
- South Northamptonshire Local Plan Part 2 - Adoption Statement
- Parish Forum Minutes - 10 July 2020
- Parish Update Newsletters
- Planning Enforcement – regarding 2 The Jetty - Access and Driveway
- Planning Comments Acknowledgements
- Grant Application form

## **Northamptonshire County Council and Police**

- ANPR Consultation
- Public Byways SC14 & SC43 - Wappenham & Public Byway RA24 - Abthorpe
- Summer Reading Challenge
- Northamptonshire Highways - Weekly Schemes Works Programme For Councillors
- Summer Programme/ Activity Finder/ Getting Young People Active During Covid and Beyond webinar
- FixMyStreet updates
- Consultation on the following service:
  - Northamptonshire Pharmaceutical Needs Assessments - Patient survey

## **NCALC**

- Friday mini eUpdates
- Update July/August
- Covid 19 survey

## **Miscellaneous**

- PKF Littlejohn - Receipt of documents – notification of exempt status, 2020
- Advance notification of cycling event - Saturday 17th October 2020
- SOFEA Food Boxes - Thanks and the future
- Photos of deposits on Church Farm land
- HMRC - Successful Receipt of Online Submission
- SNAST Annual Subscription request