

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on
Tuesday 10th November 2015 at Wappenham Village Hall at 8pm

Present: Councillors Wickham, Warren, Featherstone, Supple, Stewart, Wilkinson

Parish Clerk: Liz Hart

Action

2067 Apologies

None.

2068 Declarations of Interest

Cllr Warren declared an interest in item 2072c) (grant application on behalf of the Parish Church of St Mary)

2069 Approval of minutes of the Ordinary meetings held on 29 September and 22nd October 2015

The minutes of the above meetings were approved and signed by Cllr Wickham.

2070 Matters Arising

None.

2071 To co-opt to fill the Councillor vacancy

No one present put them themselves forward for co-option; item carried forward

Clerk

2072 Finance

a) Financial statement

It was resolved to accept the following statement as submitted:

Cash and Investment Accounts	
Current Account – Santander (10 th Oct)	4767.48
Deposit Account (NS&I)	1562.22
Total	6329.70

Budgeted versus actual expenditure year to date was reviewed and the Clerk clarified any adverse variances. It was considered there were no inexplicable variances.

b) To consider quotes received for silver birch tree work

It was resolved to accept the quote for £60 plus VAT for the tree work. The Clerk would instruct the works and request the contractor to contact Cllr Wickham to set a time.

Clerk

c) To review grant applications and award grants for 2015-16

It was resolved to approve a grant of £64.14 for the Wappenham Short Bowls Club for new equipment. The Parish Council resolved not to make an award to the Village Hall this year and the Clerk was asked to seek further clarification regarding the church application regarding the proposed size, position and timescales of use for the banner.

Clerk

d) To agree bills for payment

Payment of the following was agreed:

Bills received	NET	VAT	TOTAL	Cheque number	Power
SNC	39.00	0.00	39.00	521	LGA 1972 s111
Complete Ground Management Ltd	100.00	20.00	120.00	522	Open Spaces Act 1906 s9
Wappenham Short Mat Bowls Club	64.54	0.00	64.54	523	Local Government (Miscellaneous Provisions) Act 1976, s.19

e) To note payments received

The following payment was noted:

- **28th September 2015 - Precept Payment from SNC – £1302.50**

f) To consider the implications of the new pensions regulations

The Clerk briefly highlighted the new pension regulations and undertook to send Cllrs Wickham and Featherstone details to allow any required provision to be made in future budgets.

Clerk

g) To consider making a grant application towards costs incurred for implementation of the Transparency Code

It was resolved that the Clerk would apply for training hours for the uploading of files to the website plus the time required to do so up to March 2016. In addition, an application for the purchase of a laptop would be submitted.

Clerk

2073 To receive update on the Speed Radar Project and resolve any further actions required

Cllr Featherstone informed the meeting that details of the three proposed sites had been circulated on Wiz. One parishioner had commented; the Clerk was asked to thank him for his comments and to respond that the Parish Council would be deferring to the recommendations of the Highways Representative regarding the specific sites.

It was resolved that the Clerk should complete section 50 and the indemnity form and to accept in principle the preferred quote as previously identified by the Council. The Clerk and Cllr Featherstone would check that the details were still valid.

Cllr
Featherstone/
Clerk

2073 To receive update following complaints regarding verge damage and subsequent reporting in the minutes

The strength of feeling in the complainant's correspondence was noted; the Clerk was asked to formulate an appropriate response detailing the approach the Parish Council had decided to take.

Clerk

2074	<p>To consider ongoing maintenance of the village website</p> <p>It was resolved that Cllr Wickham would check with Dianne Walsh whether she wished to continue to be involved in the ongoing maintenance of the website.</p>	Cllr Wickham
2075	<p>To consider any actions regarding dog fouling problem in the village</p> <p>Correspondence concerning dogs fouling on private land away from footpaths was reviewed. It was noted that new legislation allowed district councils to apply for the right to fine dog owners for not carrying dog waste bags when walking their dogs and that Daventry had implemented this. The Clerk had spoken to Andy Goodchild at SNC who had clarified that SNC currently had no plans to proceed with an application. It was resolved that the Clerk should seek quotes for the provision and weekly emptying of dog waste bins and circulate some notices for use in the affected areas. Cllr Featherstone would submit an article for the newsletter highlighting the issue.</p> <p>The Clerk would respond to the complainant detailing the action to be taken.</p>	<p>Clerk Cllr Featherstone</p> <p>Clerk</p>
2076	<p>To consider any proposals to celebrate the Queen's birthday</p> <p>It was resolved that Cllr Warren would submit a short article in the newsletter to gauge the level of interest in an event.</p>	
2077	<p>To consider any action required regarding highways issues including parking</p> <p>It was resolved to report the following on Street Doctor: Exposed cable on verge of Weston Road, area flooding on Abthorpe Road, exposed granite cobbles on Syresham Road. The Clerk was asked to forward to Steve Barber at NCC issues regarding parking and advice on vegetation encroaching over white lines.</p>	Clerk
2078	<p>Planning</p> <p>a) To receive update from the Clerk on outstanding/resolved applications and appeals</p> <p>It was noted that the decision on application regarding land adjacent to 43 High Street was outstanding.</p> <p>b) To receive update from the Clerk on planning issues</p> <p>No further issues to be noted.</p>	
2079	<p>General Correspondence Review</p> <p>Correspondence as per Appendix A was noted. Cllr Stewart gave a summary to the meeting of the Northants CALC AGM.</p> <p>Regarding the possible development at High Street House, it was noted that SNC had already been made aware and no action from the Parish Council was required.</p> <p>The Clerk was asked to forward a query from a parishioner to Helen Howard.</p>	Clerk
2080	<p>To receive update from the Village Hall Committee</p> <p>It was noted that the committee is considering the refurbishment of the rose window as the next project; the Parish Council emphasised the importance of involving the village in the decision as to the new design.</p>	Cllr Wickham
2081	<p>To consider Footpaths issues and receive update regarding the completed notice board for displaying the footpaths map</p> <p>The Parish Councillors recorded a note of thanks to Antony Tucker for an excellent refurbishment of the noticeboard which has been installed as a gift to the Village Hall. Cllr Featherstone would deliver a token of appreciation. The map needs to be laminated; Cllr</p>	Cllr Featherstone

Wickham would investigate whether Tex Prep was a possibility; failing that the Clerk suggested that Top Print might be able to help.

Cllr Wickham

2082 Dates of Future Meetings

Tuesday 5th January – 8pm (subsequently amended to Wed. 6th January – 7:30pm)
Tuesday 23rd February – 8pm (subsequently amended to Wed. 24th February – 7:30pm)
Tuesday 5th April - 8pm (subsequently amended to Wed. 6th April – 7:30pm)

2084 Councillors' Questions

Cllr Featherstone raised the issue that with no online banking facility, the financial information presented to the Parish Council can be as much as a month out of date; he would investigate other banking options and report back to the January meeting. The Clerk would item the issue on the agenda.

**Cllr
Featherstone
Clerk**

The meeting closed at 10:25pm

Appendix A - Correspondence Received –29th September – 9th November 2015

South Northamptonshire Council

- Weekly Planning Application listings
- Planning consultation S/2015/2279/FUL – Land adjacent to 43 High St, Wappenham – conversion of garage to dwelling, S/2015/2220/AGD – Furrow Hill Farm – information only
- Parking Questionnaire
- Invitation to Chairman's Christmas Carols
- Rough Sleeper Estimate – completion required by 20th November
- Press releases: Poppy Appeal Launch, Community Connections event, fly tipping, Community Infrastructure Levy adoption, canvassers chasing outstanding forms, fashion retailer recruiting, local food hero shortlisted, time capsule burial
- Consultation on Council Tax Reduction Scheme
- Sharon Hickson – query regarding members' interests forms
- Invoice for Election costs

Northamptonshire County Council

- Policing Updates and ward newsletters
- Highways' Newsletters
- A43 Major Junction Improvement Scheme Details
- County Council Newsletter - October
- Helen Howard – regarding HGVs travelling through the village
- Steve Barber – regarding extent of highway land on High Street Wappenham
- Superfast Broadband Newsletter

NCALC

- Update September/October 2015
- AGM reminder
- Parish Clerk Stress Survey
- Director vacancy information
- Various clerking vacancies
- Training course details
- Budget information for 2016/17
- Northamptonshire Local Nature Partnership conference details

Miscellaneous

- HMRC – confirmation of online submissions for Real time PAYE, employer bulletin
- Built Environment Committee – confirmation of submission of evidence and publication
- Grand Union Housing Group press release regarding new homes on garage sites
- ACRE – Open Spaces Survey
- CPRE – Autumn Road Show 2015 details (12th November)
- Santander – October statement
- SNVB – newsletters
- Paul Elcoat – regarding whether a Councillor had made an objective comment regarding the opinions of other people concerning damage to the verge, and suggesting mirrors be folded back on combine harvesters

- Came and Company – receipt for payment, certificate of insurance
- Nick Jackson – second confirmation that marketing signs had been removed
- Anette Wilson – dog mess at Rectory Farm
- Eliza Bond – grant application
- Jane Harries – grant application
- Jane Mordue – grant application
- Mr and Mrs Geddes – regarding possible development at High Street House
- Jim Wilson – parking around Greenside
- Peter Anderson – comments regarding sites for the speed radar
- Pensions Regulator – confirmation of staging date of 1 August 2016
- Complete Ground Management – invoice for £100 + VAT