

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on
Wednesday 29th June 2016 at Wappenham Village Hall at 7:30pm

Present: Councillors Wickham, Featherstone, Lauren, Wilkinson, Stewart

Parish Clerk: Liz Hart

Action

2161 Apologies

Apologies had been received from Cllrs Warren and Supple for personal commitments; these were accepted by the Council.

2162 Declarations of Interest

None declared.

2163 Approval of minutes of the Annual Meetings (18/25th May) and Ordinary meetings held on 18/25th May 2016

The minutes of the above meetings were approved and signed by Cllr Wickham.

2164 Matters Arising

2155 – Highways Issues – Cllr Wickham had spoken to Kerri Palmer regarding the stones in the verges and it had become apparent that Highways had pinpointed an incorrect location and later closed the log; Cllr Wickham was due to have a site meeting with Kerri Palmer of Kierwsp to resolve this.

2156 – Village Hall request for a grant – the Clerk confirmed that she had spoken to Jenny Szczerbowski as the Village Hall Committee had not received her email. In the absence of a return contact on the letter received from the Committee by the Parish Council, the Clerk had used an email address previously held on file which was now obsolete. The Village Hall Committee was now aware of what had happened.

2165 Finance

a) Financial statement

It was resolved to accept the following statement as submitted:

Cash and Investment Accounts	
Current Account – Santander (10 th June)	4810.19
Deposit Account (NS&I) (Jan 2016)	1573.94
Total	6384.13*

* Cheques to be cashed outstanding £2592 + £570.76 = 3162.76

b) To agree expenditure for payment

It was resolved to approve expenditure as detailed overleaf.

Requests received	NET	VAT	TOTAL	Cheque number (534 onwards)	Applicable Power	Resolved to approve? Y/N
Salary	516.76	0.00	516.76	534	LGA 1972 s111	Y
Northamptonshire County Council	260.00	0.00	260.00	535	Road Traffic Regulations Act 1984, s72	Y
CPRE	36.00	0.00	36.00	-	LGA 1972 s143	N
SNAST NHW	10.00	0.00	10.00	-	LGA 1972 s143	N
ACRE	35.00	0.00	35.00	-	LGA 1972 s143	N

The Parish Council noted that the new cheque book received had non sequential numbers to the previous one issued, noting that the Alliance and Leicester account had transferred to Santander in the intervening time.

c) To note income received

Income received was noted as below.

SNC (New Homes Bonus Award)	1337.00
(not included in totals above)	

The Parish Clerk confirmed that the New Homes Award cheque had been paid into the Santander account.

d) To consider quotes for a defibrillator

Item carried forward as the Clerk had not received any quotes back from suppliers.

e) To receive internal auditor's report

The report was reviewed, there being no issues of concern requiring consideration. The Clerk as RFO and Cllr Featherstone as Internal Control Councillor were thanked for their diligence.

2166 To receive update on the Speed Radar Project and resolve any further actions required

Cllr Featherstone reported that the radar had been installed on the site which utilised an existing pole and that he would complete a risk assessment.

The Clerk confirmed that the invoice for the two new poles was still awaited and it was resolved to sign off the s50 as forwarded by Steve Barber.

2167 To receive information regarding defibrillator (New Homes Bonus and siting of equipment)

The Clerk had confirmed that New Homes Bonus funding could be accessed to pay for the

	<p>equipment. Came and Company had confirmed that the insurance policy covered public liability on the proposed chapel location when accessing a defibrillator. Cllr Featherstone would inform Richard Kenneth of this so that he could check whether the proposed defibrillator could be sited on the chapel wall. Cllr Wickham would forward his contact details to Cllr Featherstone.</p>	<p>Cllr Featherstone Cllr Wickham</p>
<p>2168</p>	<p>To consider upkeep of verges and greens</p> <p>Cllr Lauren was thanked for mowing the Knob; the Clerk clarified that normally verges are cut by Highways twice a year. Cllr Lauren was the opinion that it was important that the area be kept mown and tidy to present a good impression of a cared for village; Cllr Wickham felt that some villagers might be concerned about disturbing wild flower growth. The possibility of having a rota of volunteers was discussed; it was resolved that Cllr Lauren would let villagers know of his intentions to carry on cutting the area via WIZ and that any offers of help from the community would be welcomed.</p> <p>It was resolved that the Clerk should write to the Fordhams thanking them for their efforts on the green and that Cllr Wickham would write an open letter of thanks to all who maintain verges in the village in the next newsletter.</p>	<p>Clerk Cllr Wickham</p>
<p>2169</p>	<p>To receive final draft of dog walking leaflet and determine further action required</p> <p>Comments on the final draft had been given to Cllr Featherstone by the Clerk and Cllr Wickham; it was resolved that Cllr Featherstone would print 140 copies of the approved version in white 150g paper; the cost would be borne by Sugarich and the company logo would appear on the foot on the leaflet.</p>	
<p>2170</p>	<p>Planning</p> <p>a) SNC consultation on Local Plan Part 2A</p> <p>The Parish Council had submitted a response which had been circulated on WIZ. Comments upon the response had been received and were detailed under correspondence.</p> <p>b) To consider consultation response to SS/2016/1357/AGD Furrow Hill Farm Abthorpe Road Wappenham NN12 8ST Determination as to whether prior approval is required (under Class A of Part 6 of the above Order) for the erection of a multi-purpose agricultural building in respect of: the siting, design and external appearance of the building</p> <p>Item for information only, no response to be submitted.</p> <p>c) To receive update from the Clerk on planning issues/decisions/conditions</p> <p>S/2016/0960/FUL - 2 Brookside Wappenham NN12 8S- application had been approved.</p>	
<p>2171</p>	<p>General Correspondence Review</p> <p>Correspondence as per Appendix A was noted. Cllr Wickham would ask Kierwsp whether they could complete works requested by a parishioner as part of the Enhancement Gang works in July.</p>	<p>Cllr Wickham</p>
<p>2172</p>	<p>To consider ongoing maintenance of the village website</p> <p>The Parish Council reviewed the output from the Working Party and the Clerk was asked to forward the requirements to Tessa Goodhart and request a quote to be considered at the next meeting.</p>	<p>Clerk</p>

2173	To receive update on highways issues No further issues.
2174	To receive update from the Village Hall Committee Cllr Wickham confirmed that the Village Hall Committee would make a grant application.
2175	To consider Footpaths issues a) To consider appointing a new Footpaths Warden It was resolved to appoint Mark Speed as Footpaths Warden; the Clerk would inform NCC and ask them to make contact. A map would also be required. b) To consider path issues None raised.
2176	Dates of Future Meetings Wed 10 th August – 7:30pm – Ordinary Meeting Wed 21 st September – 7:30pm – Ordinary Meeting
2177	Councillors' Questions None.

Clerk

The meeting closed at 9:15pm

Appendix A - 18th May – 28th June 2016

South Northamptonshire Council

- Weekly Planning Application listings
- Press releases: Family foodie fun at Towcester Food Festival, Community grant is music to the ears, Councillor awarded British Empire Medal in Queen's Birthday Honours, New lease of life for Old Fire Station, Raising the roof for Community Grants, Go-ahead for new building at timber business in Silverstone, Good news for caravan owners in South Northamptonshire, Activity packed fun at half-term SPLAT, Helping hand for young families facing tough challenges, Free financial advice and fun filled family day, Voter registration deadline is looming, BBC DJ to appear at Midsummer Music, Outgoing Chairman shares £9,000 between safe haven for children and charity that gives disabled access to sport, Use this May Bank Holiday to put a spring in your step, Don't miss out on the half-term SPLAT fun, Bank Holiday bins and opening times, Holding an event this summer, Are you race ready?, Birthday honour for Councillor who has Brackley at her core, Council grant helps bring village together in support of cancer ward, Funding Fair leads to quick decision in support of annual Scarecrow Festival, Remember to recycle the product of your spring clean, Thumbs up for Bell Plantation expansion, All aspects of Rail Central up for consultation, Tenants celebrate completion of brand new Towcester homes, Leader rules out cross-county boundary unitary solution, Watch your waste this food safety week, Fiori Musicali brings leading classical musicians to South Northamptonshire, Get set for the school summer holidays, Residents invited to have their say on council services, Euro referendum proxy deadline tomorrow, Cabbies held to stricter standards, Council backs strategy to boost economic growth, Planning permission paves the way for a pool Brackley deserves, Customer Satisfaction Survey - tell us what you think, Change of venue for Brackley Job Club, Sign up for high food standards, New council Chairman comes full circle,

- Planning consultation/Information for application reference: S/ /2016/1357/AGD at Furrow Hill Farm Abthorpe Road Wappenham NN12 8ST
- Katie Arnold – confirmation of release of Wappenham Parish Council Grant Award (Remittance Advice (£1337) and cheque) and confirmation that a village defibrillator could be funded
- Electoral Register Monthly Changes
- New wellbeing service details
- South Northants Local Plan Part 2a Consultation – confirmation of receipt of submission

Northamptonshire County Council

- Highways' Newsletter
- Northamptonshire Emergency Response Corps E-Bulletin June 2016
- Community Enhancement Gang Programme query
- County Council Newsletters
- Steve Barber – regarding pole installation and s50
- The Empowering Councillors & Communities Scheme Annual Survey 2015-16
- Policing updates, monthly report and alerts
- Ian Morris – confirmation that the Abthorpe to Towcester Road will be resurfaced
- Details of works at Abthorpe roundabout
- Stuart – regarding grass cutting request
- National Bikesafe Show and Track Experience 2016 details
- Consultation details: Northamptonshire Local Flood Risk Management Strategy Update, Minerals and Waste Local Plan Update - Final Draft Plan, Superfast Northamptonshire - State Aid

NCALC

- May/June Update
- Information regarding pay rise
- Various clerking vacancies
- Training course schedule
- Internal Audit Report

Miscellaneous

- HMRC – confirmation of online submissions for Real time PAYE
- Northamptonshire ACRE: Neighbourhood Planning workshop, Neighbourhood Plan survey, Membership form
- Community defibrillation
- SNAST (South Northants Area Support Team) Neighbourhood Watch annual subscription request
- CPRE 90 Years Celebration and Conference
- Santander – June statement
- Eliza Bond – grant form (Short Mat Bowls)
- Michael Payne – grant form (Beer Festival)
- Anette Wilson – regarding water mill
- Ian Aktins – regarding village confines boundary

- Peter Davies - regarding village confines boundary
- Mike Levers – regarding using phone box for a defibrillator station
- Georgie Fordham – regarding grass cutting in the village
- Jane Mordue - Queen's 90th service
- SNVB – newsletters, job vacancies, South Northants VCS Forum
- Thermotor – instruction manual
- Pensions Regulator – reminder re obligations
- Came and Company Local Council Insurance – regarding liability insurance (defibrillator)
- Grand Union Housing Press Releases- GUHG set to break building record
- Mark Speed – expressing interest as footpaths warden
- Zurich insurance literature