

# WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on  
Wednesday 21<sup>st</sup> September 2016 at Wappenham Village Hall at 7:30pm

Present: Councillors Wickham, Lauren, Warren

Parish Clerk: Liz Hart

Action

**2198 Apologies**

Apologies had been received from Cllrs Featherstone, Wilkinson (work commitment), Supple and Stewart (social commitments) for personal commitments; these were accepted by the Council.

**2199 Declarations of Interest**

Cllr Warren declared an interest in item 2202b

**2200 Approval of minutes of the Ordinary meeting held on 10th August and the Planning Meeting held on 7th September 2016**

The minutes of the above meetings were approved and signed by Cllr Wickham.

**2201 Matters Arising**

*2181 (2168) – To consider upkeep of verges and greens* -It was noted that NCC had completed the second verge cut and that the Knob continues to be regularly cut by volunteers.

*2182(d) – Transparency code application* – the Clerk confirmed that this had been submitted and that Tessa Goodhart was aware of timescales.

**2202 Finance**

**a) Financial statement**

It was resolved to accept the following statement as submitted:

<b>Cash and Investment Accounts</b>	
Current Account – Santander	2109.98
Deposit Account (NS&I) (Jan 2016)	1573.94
<b>Total</b>	<b>3883.92</b>

It was noted that two cheques £19.98 (313 hosting) and £37.30 are uncashed; daybook is £2109.98 – 19.98 – 37.30 = £2052.70

**b) To agree expenditure for payment**

It was resolved to approve expenditure as overleaf.

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve?
Came and Company	275.00	0.00	275.00	22005	LGA 1972 s114	Y
Salary	516.76	0.00	516.76	22006	LGA 1972 s111	Y
Sheena Warren	45.42	0.00	45.42	22007	LGA 1972 s137	Y

**c) To note income received**

No additional income had been received.

**d) To ensure insurance schedule meets the Council's requirements**

It was resolved that the schedule continued to meet the requirements of the Council.

**e) To review External Auditor's report and resolve any actions required.**

The Clerk had circulated the External Auditor's report; she was thanked by Cllr Wickham for her hard work as no issues had been advised. Thanks were also due to Cllr Featherstone for his diligence in his capacity of Internal Control Councillor. It was resolved that the Annual Return for y/e 31/03/16 was approved and accepted by the Parish Council.

**2203 To receive update on the Speed Radar Project and resolve any further actions required**

The Draft Risk Assessment for the maintenance of the Speed Radar was approved and signed off.

It was noted that the Parish Council continued to await confirmation on an installation date for the two posts from NCC. The Clerk was requesting regular updates from Steve Barber.

The Clerk advised that Cllr Featherstone would forward details of a bettery with a longer life for consideration at the next meeting. .

**2204 To consider actions regarding the proposed defibrillator**

The Clerk confirmed that she had submitted a grant application from SNC to cover the costs. A very productive meeting had taken place at the Chapel shortly after the August meeting and a quote of £221.75 had been received for installation. The Clerk expected to hear the outcome of the application in October.

**2205 To receive update regarding dog walking leaflet**

Cllr Wickham informed the meeting that positive comments had been received regarding the leaflet. The Clerk would respond to a request for second leaflet on footpaths.

**2206 To receive update from the Clerk on planning issues/decisions/conditions**

There had been no further applications submitted nor updates received. Cllr Lauren gave an update on the CPRE Countryside Design Guide launch event he had attended. Cllr Wickham thanked him for attending.

**2207 General Correspondence Review**

Correspondence as per Appendix A was noted.

**2208 To receive update on highways issues including Slapton turn.**

It was commented that the works on the Slapton to Towcester road had been completed but that new potholes were already appearing.

The Slapton Turn Street Doctor log report had been closed; the Clerk would ask Highways for an update.

It was commented that works on Abthorpe roundabout were an annoyance to road users. Cllr Wickham would contact Kerry Palmer regarding the stones set into the verge on the road to Syresham.

**Cllr Wickham**

**2209 To consider Footpaths issues**

The Clerk would thank Mark Speed for his excellent report and would query whether there was a responsibility to provide accessible stiles.

**2210 Dates of Future Meetings**

Wednesday 9<sup>th</sup> November – 7:30pm – Ordinary Meeting

Wednesday 21<sup>st</sup> December – 7:30pm – Ordinary Meeting

**2211 Councillors' Questions**

**The meeting closed at 8:20pm**

## Appendix A - Correspondence Received – 10<sup>th</sup> August – 20<sup>th</sup> September 2016

### South Northamptonshire Council

- Weekly Planning Application listings
- Press releases: Activity packed fun at half-term SPLAT, Slapton junction on Abthorpe Road, Council grant helps village pre-school spend a penny, Improvement fund for Towcester town centre, Record-breaking success for summer SPLAT, Leisure centre improvements continue with increased parking, Get on ya' bike for Cycle to Work Day 2016, New gyms should be fresh start for the least active, New gyms should be fresh start for the least active, The Unusual Suspects on the hit list for Recycling Week, Meet the creative talent of South Northamptonshire, Special celebration for community's guiding lights, Anniversary for Health Walk family, Local rambler awarded for going the extra mile, Are you emergency ready? Council backs new UK campaign, On-going management of Water Meadows trees, Plans for Syresham development finalised, Permission allows retention of rural business, Have your say on King's Sutton's conservation area review, South Northamptonshire asked for its opinion on housing, Facelift for fitness in the district, Voter registration drive now underway, Great Britain team captain inspires village boys, Contracts signed for new leisure services in South Northamptonshire, Olympic-themed scarecrow festival hopes to raise funds for village preschool, Community Grants deadline fast approaching, Record breaking year for Brackley's Festival of Motorcycling, King's Sutton flood alleviation scheme under threat, New car park lighting in Towcester, Resignation of Cllr Stephen Mold, Football club scores community grant for new goal post
- Planning consultation/Information for application reference
- Paula Judd - details of next Clerks Forum, SNC Family Tree
- Electoral Register Monthly Changes
- SNC Chairman's Volunteers' Tea Party - Nominations Required
- Planning consultation/Information for application reference S/2016/2062/FUL at Bloxhams Barn Weedon Lois Road Wappenham
- Youth Facilities Working Group
- Volunteers' Tea information

### Northamptonshire County Council

- Highways' Newsletter
- Superfast Broadband Newsletter
- County Council Newsletter
- Steve Barber – regarding posts
- Policing updates,
- Details of works at Abthorpe roundabout
- National Bikesafe Show and Track Experience 2016 details
- Consultation information
- Kierwsp: Slapton junction on Abthorpe Road
- Ian Morris: Slapton junction on Abthorpe Road

### NCALC

- AGM reminder
- Various clerking vacancies

### **Miscellaneous**

- HMRC – confirmation of online submissions for Real time PAYE
- CPRE - Invitation to our Autumn Road Show 2016, Reminder of War Memorial Competition
- Santander – September statement
- SNVB – newsletters, job vacancies, South Northants VCS Forum
- Mandy Lowe – EMAS – Defibrillator information
- BDO External Audit Pack
- Footpath Warden Report
- Public Health Report
- Parishioner – comment on speed radar
- Request for village information
- Letters of thanks from Wappenham Short Mat Bowls and Wappenham Beer Festival
- Eliza Bond – request for happy footpath
- Prue Young – regarding Slapton Turn
- Steve Matthews – quote for defibrillator installation £211.75