

WAPPENHAM PARISH COUNCIL

Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 13th December 2017 at Wappenham Village Hall at 7:30pm

Present: Councillors, Lauren, Featherstone, Wickham, Wilkinson, Robbins, Supple, Stewart
Parish Clerk: Liz Hart,
One member of the public

		Action								
2369	Apologies None.									
2370	Declarations of Interest None declared.									
2371	Approval of minutes of the Ordinary meetings held on 1st and 21st November 2017 The minutes of the above meetings were approved and signed by Cllr Lauren.									
2372	Matters Arising 2352 /2334/2327 Slapton Turn – the Clerk would ask Edwin King for the name of the landowner to find the contractor who had built the new fence – carried forward 2352/ 2343 Community Safety Partnership – Clerk to inform SNC regarding the Litter Pick. – carried forward 2353b – Newsletter - it was noted that a snapshot of the electorate at the Coffee Morning had shown a majority there were in favour of receiving a printed copy of the newsletter. It was noted that the Clerk would request budget requirements for the newsletter in January. 2356 Freedom of Parish - the presentation had taken place at the coffee morning. Cllr Wickham would ask Anne Marshall if she could provide the calligraphy on the scroll. It was felt that parchment stretched paper would be a suitable medium.	Clerk Clerk Clerk Cllr Wickham								
2373	Finance (Presented as per Appendix A) a) Financial statement Cllr Featherstone presented the accounts to the meeting, annotated to show that they all balanced. It was resolved to accept the following statement as submitted: <table border="1"><thead><tr><th colspan="2">Cash and Investment Accounts</th></tr></thead><tbody><tr><td>Current Account – Santander (10th November)</td><td>3395.43</td></tr><tr><td>Deposit Account (NS&I) (Jan 2017)</td><td>1583.40</td></tr><tr><td>Total</td><td>4978.83</td></tr></tbody></table> (Two cheques issued not cashed as of 10 th November (100+ 36 = £136))	Cash and Investment Accounts		Current Account – Santander (10 th November)	3395.43	Deposit Account (NS&I) (Jan 2017)	1583.40	Total	4978.83	
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Current Account – Santander (10 th November)	3395.43									
Deposit Account (NS&I) (Jan 2017)	1583.40									
Total	4978.83									
	b) To agree expenditure for payment It was resolved to approve the following payment:									

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
Wages (3/4) *	488.61	0.00	488.61	22026	LGA 1972 s111	Y

c) **To note income received**

The following income stream was noted:

Details	Date and account credited	Amount
HMRC VAT	30/10/2017 Santander	£760.64

d) **To note any preparations necessary for preparing the next budget and precept**

The budgetary lines were noted and it was commented that NCALC had sent out information regarding any increases necessary. Cllr Wickham queried how the expense of the rose window refurbishment would be covered; it was noted that funds remained at SNC under the New Homes Bonus Scheme.

2374 To receive update on the website

Cllr Lauren informed the website that Linda Lauren was populating the website calendar. It was noted that events required both a start and end time to be added. Cllr Robbins had completed his personal statement. The Clerk would ask Tessa Hartley how best to upload the photo image of the newsletter.

Clerk

2375 To receive update on the village directory

Cllr Stewart commented that concerns had been raised that the production of a village directory might impact negatively on advertising revenue for the newsletter however she felt that that would not be the case. Linda Lauren was updating the village handbook. There was discussion regarding whether the handbook and directory should be issued separately. It was felt that one issue a year would suffice and emphasised that there would be no photocopying costs to be borne by the Council.

It was resolved that Cllr Stewart would distribute a request regarding inclusion in the directory after Christmas with a timeline of 4 weeks to receive responses. Cllr Stewart would then produce a draft for the March Parish Council meeting.

2376 To receive update regarding the Wombling Day

Cllr Stewart

Cllr Lauren reported that there had been a good turnout for the event. Cllr Robbins had secured equipment from Andy Jones at SNC; the Clerk was asked to write a letter of thanks.

It was planned to have another litter pick in March/April; Cllr Stewart was thanked for making the initial suggestion,

Clerk

2377 Planning

a) **To receive update from the Clerk on planning issues/decisions/conditions**

It was noted that the applications for Spring Hill House had been approved

whilst the Bloxhams Barn application was yet to be decided.

2378 To consider parishioners' correspondence

None required.

2379 General Correspondence Review

Correspondence as per Appendix B was noted. Cllr Wickham updated the meeting regarding a meeting on the subject of HS2 which she had attended. It was noted that if a project were to be identified by the Parish, then funding might be able to be obtained.

2380 To receive update on highways issues

It was noted that parking on the pavement was causing difficulties for pedestrians on Helmdon Road. It was understood that cars were being parked in such a manner to avoid being damaged by wide vehicles; the Clerk was asked to contact Helen Howard for advice on how best to protect the footpaths.

Clerk

The forthcoming road closure on Brookside was discussed; it was felt that a nine day closure was excessive although Cllr Lauren noted that he had been informed that a metal plate would be placed across the road outside of working hours to enable access. Cllr Lauren would contact Highways for confirmation.

Cllr Lauren

The Clerk would report a damaged footpath in the vicinity of 1 Pittams Lane.

Clerk

2381 Dates of Future Meetings

Wednesday 13th December – 7:30pm – Ordinary Meeting
Wednesday 24th January – 7:30pm – Ordinary Meeting
Wednesday 7th March – 7:30pm – Ordinary Meeting

The Clerk was asked to update the meeting calendar in Outlook.

Clerk

2382 Councillors' Questions

Cllr Featherstone requested that Data Protection be added as an item on the January agenda. The Clerk would distribute any detailed information she received from NCALC on the subject.

Clerk

The meeting closed at 8:45 pm

APPENDIX A – Financial Information

Financial Statement – 12th December 2017

Cash and Investment Accounts	
Current Account – Santander (10 th November)	3395.43
Deposit Account (NS&I) (Jan 2017)	1583.40
Total	4978.83

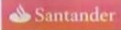
(Two cheques issued not cashed as of 10th November (100+ 36 = £136))

Expenditure Requests

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
Wages (3/4)	488.61	0.00	488.61	22026	LGA 1972 s111	Y

Income received

Details	Date and account credited	Amount
HMRC VAT	30/10/2017 Santander	£760.64



Business Account

WAPPEHAM PARISH COUNCIL
CARE OF MISS F HART STATION HOUSE
STATION ROAD
HELMON
BRACKLEY
NN13 3GS

342

Your account summary for 11th Oct 2017 to 10th Nov 2017

Account name: WAPPEHAM PARISH COUNCIL
Account number: 32247503 Sort Code: 900334
BIC: ABBYGB33XXX IBAN: GB92ABB00615432247503
Statement number: 010/2017 Page 1 of 3

Balance brought forward from 10th Oct statement	£2,818.79
Total Credits	£760.64
Total Debits	£178.00
Your balance at close of business 10th Nov 2017	£3,395.43

News and information

Santander's ring-fencing plans
The new UK ring-fencing rules, including Santander UK, have to comply with new requirements by 1st April. These rules affect all current accounts, savings accounts and investments. This means that we will be separating our more complex wholesale banking activity from our retail banking activity by 31st March 2019.

Changes for Current and Savings Accounts from 13 January 2018
Over the coming months a number of changes to the law and regulation will take place, which will impact some of the services on your account, when you agree to further services and help you better manage your account. This means there will be some changes to your Terms and Conditions. More information is available at santander.co.uk/account-changes

Protect yourself against scams
It's very important to keep your banking assets private and secure. To find out more visit santander.co.uk/help-support/security-centre

1. Never share a Santander One Time Passcode (OTM) with another person, not even a business colleague.
2. Never download software onto your computer following an email or SMS.
3. Never enter your online banking details after clicking on a link in an email or SMS.

Santander

Account name: WAPPEHAM PARISH COUNCIL
Account number: 32247503 Sort Code: 900334
Statement number: 010/2017 Page number: 3 of 3

Date	Description	Credits	Debits	Balance
	Previous statement balance			2,818.79
11/10/17	C-32021 <i>Wages GRAC</i>	100.00		2,918.79
20/10/17	BANK GIRD CREDIT REF HMRC BANKLAYS BRACKLEY	160.64		3,079.43
08/11/17	C-32022 <i>UCC</i>		68.00	3,395.43
08/11/17	Current statement balance			3,395.43

APPENDIX B Correspondence Received – 1st November – 13th December 2017

South Northamptonshire Council

- Press releases as circulated
- Planning application details for: S/2017/2485/FUL at Spring Hill House Abthorpe Road Wappenham NN12 8ST, S/2017/2479/FUL at Spring Hill House Abthorpe Road Wappenham NN12 8ST
- Details of South Northants Council Peer Review
- Pre Submission Draft Local Plan Parish Council Briefing
- SNC Local Plan 2017 – regarding Rothersthorpe Parish Council
- Grant funded project self monitoring form - defibrillator project
- New Homes Bonus Local Community Grant budget notification
- Local Green Spaces: Final Call
- Regarding Parish Council details on the South Northamptonshire Council website
- Empty Homes Week" appeal details

Northamptonshire County Council

- Highways' Newsletters
- Key Community Contacts - Email from PCSO Jen Harrison (Brackley Police Station)
- Policing: updates and crime alerts,
- TTRO(17/18) 781 - Brookside, Wappenham
- Northamptonshire Groundwater Monitoring
- Northamptonshire County Council 2018-19 Budget Consultation: Phase 1
- Northamptonshire Libraries and Information Service Review 2017 Consultation
- Body Worn Video Cameras for Parking Enforcement Officers Consultation
- Highways: regarding Slapton junction on Abthorpe Road
- Northamptonshire Adult Social Care Charging Policy Consultation 2017

NCALC

- Training course Schedule
- Regarding County Council Medium Term Financial Plan
- Various clerking vacancies
- Northants CALC eUpdate - September/October 2017

Miscellaneous

- Santander – November statement
- Ray Foster – NAB information
- Advance note of cycle event
- Came and Company – insurance renewal confirmation , Long Term Agreement, Council Matters Autumn 2017
- Correspondence from Jane Harries regarding the newsletter finances
- Grand Union press releases