

# WAPPENHAM PARISH COUNCIL

## Draft Minutes of the ordinary meeting of Wappenham Parish Council held on Wednesday 11<sup>th</sup> January 2016 at Wappenham Village Hall at 7:30pm

**Present:** Councillors Wickham, Lauren, Featherstone, Supple, Wilkinson, Stewart  
One member of the public.

Parish Clerk: Liz Hart

Action

**2228 Apologies**

Cllr Warren's apologies were accepted by the Council. Mr A Jones had wished to attend but was unable to.

**2229 Declarations of Interest**

None.

**2230 Approval of minutes of the Meetings held on 9<sup>th</sup> and 30<sup>th</sup> November 2016**

The minutes of the above meetings were approved and signed by Cllr Wickham.

**2231 Matters Arising**

**9<sup>th</sup> November 2016**

**2215 - 2208 To receive update on highways issues including Slapton turn.** – Cllr Wickham confirmed that she had contacted Kerri Palmer three times to try and resolve the issue. It was noted that the Street Doctor system log had been amended to a status of "resolved. Stones moved back." The Clerk would contact Kerri Palmer, copying in Helen Howard to try to clarify the situation. (Ref 761521).

Clerk

2216(d) New Website Design - Cllr Supple would bring a proposal to the next meeting following discussion with Tessa Goodhart. Cllr Wilkinson volunteered to provide assistance if required.

Cllr Supple  
Cllr Wilkinson

**30<sup>th</sup> November 2016**

**2216 - High Street House 8 High Street Wappenham**

It was noted that the above application had been withdrawn.

**2232 Finance**

**a) Financial statement**

It was resolved to accept the following statement as submitted:

<b>Cash and Investment Accounts</b>	
Current Account – Santander (10 <sup>th</sup> Dec)	3198.23
Deposit Account (NS&I) (Jan 2016)	1573.94
<b>Total</b>	<b>4772.17</b>

All cheques issued had been cashed.

**b) To agree expenditure for payment**

It was resolved to accept the following as overleaf:

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve? Y/N
Salary (3/4)	516.76	0.00	516.76	22008	LGA 1972 s111	Y

**c) To note income received**

No income had been received since the previous meeting.

**d) To note income versus expenditure year to date**

The spreadsheet as circulated by the Clerk was reviewed; it was noted that no invoice had yet been received from the village hall; the Clerk was asked to follow this up.

Clerk

**e) To consider whether to support the Village Hall's application to SNC from the New Homes Bonus**

It was resolved to support the application; the Clerk would communicate this to Katie Arnold and copy in Jane Harries.

Clerk

**f) To agree the budget for 2017/18**

It was resolved to set the budget at £3131.33 as detailed in Appendix A.

**g) To agree the precept for 2017/18**

It was resolved to set the precept at £3028.

**h) To review system of internal control and effectiveness of internal audit**

Item carried forward to the next meeting.

Clerk

**2233 To receive update on the Speed Radar Project and resolve any further actions required**

The latest update from Highways was that the poles were to be erected by the end of the week; the Council expressed concern and displeasure at the length of time they had taken to arrange installation. Cllr Wilkinson volunteered to research a more powerful battery specification for review at the next meeting.

Cllr Wilkinson

**2234 To receive updates from the Clerk on planning issues/decisions/conditions**

It was noted that the application for S/2016/2062/FUL Bloxhams Barn Weedon Lois Road Wappenham Change of use, conversion and extension of an agricultural building to a residential dwelling was yet to be determined and the that application for 8 High Street had been withdrawn.

**2235 To consider any areas for the enhancement gang to undertake**

Item carried forward to the next meeting.

Clerk

**2236 To consider responding to SNC's memo regarding the Community Governance Review**

The Council resolved to await the results of the consultation below submitting a response.

Clerk

**2237 To consider response to consultations from NCC**

It was resolved to submit no responses.

**2238 To consider response to parishioners' correspondence**

It was resolved that the Clerk would put out a polite reminder on WIZ asking for walkers to keep to the footpaths and that Cllr Wickham would also include this in the newsletter. The Clerk stated that the Annual Assembly minutes would be available in February and that she would communicate this accordingly.

**Clerk  
Cllr Wickham**

**2239 General Correspondence Review**

Correspondence as per Appendix B was noted. No further comments.

**2240 To receive update on highways issues**

No further comments.

**2241 To receive update regarding the defibrillator project**

The defibrillator was on order and the Clerk would contact the electrician once it was received.

**2242 To consider Footpaths**

Cllr Lauren would check with Mark Speed regarding the footpaths signs. It was noted that horses had caused some damage on local footpaths,

**2243 Dates of Future Meetings**

Wednesday 22<sup>nd</sup> February – 7:30pm – Ordinary Meeting  
Wednesday 5<sup>th</sup> April – 7:30pm – Ordinary Meeting  
Wednesday 17<sup>th</sup> May – 7:30pm – Annual Assembly  
Wednesday 25<sup>th</sup> May – 7:30pm – Annual Meeting following by Ordinary Meeting

**2244 Councillors' Questions**

The issue of fliers on poles was discussed; the Clerk would send out a reminder on Wiz event organisers to remove them when appropriate.

**The meeting closed at 9:07 pm.**



## **Appendix B- Correspondence Received – 9<sup>th</sup> November 2016 – 10<sup>th</sup> January 2017**

### **South Northamptonshire Council**

- Weekly Planning Application listings
- Press releases as circulated
- Community Governance Review consultation
- SNC Development Management Family Tree (confidential)
- Parish Public Meeting Rooms information request
- Katie Arnold – Wappenham Village Hall NHB application
- Parish Precept Letter 2017-18
- Planning consultation/Information for application reference S/2016/2811/LBC at High Street House  
8 High Street Wappenham NN12 8SN

### **Northamptonshire County Council**

- Highways' Newsletter
- County Council Newsletter and information regarding draft budget
- Steve Barber – regarding posts for radar
- Policing updates
- Request for enhancement gang orders
- Helen Howard –regarding signs on the green
- Various consultations

### **NCALC**

- Budget setting information
- Update Nov/December
- Various clerking vacancies
- New External Auditor for Northamptonshire Announced
- No capping for 2017/18

### **Miscellaneous**

- HMRC – confirmation of online submissions for Real time PAYE
- Santander – November and December statement
- SNVB – newsletters, job vacancies, South Northants VCS Forum, Request from Towcester  
Volunteer Centre
- Parishioners – comment on footpaths, regarding stones on the verge, regarding Highbridge Road,
- Jane Harries – Village Hall application for NHB
- .SNAST – request for financial support
- Grand Union Housing - Press release - Chief Executive announces retirement
- SNAST - 2017 Best Village Competition reminder