

WAPPENHAM PARISH COUNCIL

**Draft minutes of the ordinary meeting of Wappenham Parish Council held on
Wednesday 28th June 2017 at Wappenham Village Hall at 7:30pm**

Present: Councillors Wickham, Lauren, Wilkinson, Stewart, Supple

Parish Clerk: Liz Hart,
Mark Speed, Footpaths Warden (part of meeting)

		Action								
2301	<p>Apologies</p> <p>Apologies had been received from Cllr Featherstone due to work commitments; these were accepted by the meeting.</p>									
2302	<p>Declarations of Interest</p> <p>None declared.</p>									
2303	<p>Approval of minutes of the Meeting Annual and Ordinary meetings held on 17th May 2017</p> <p>The minutes of the above meetings were approved and signed by Cllr Lauren.</p>									
2304	<p>Matters Arising</p> <p>2267/2261. Contact details of landowners – Cllr Wickham would forward Ben Hinton’s details.</p> <p>2289b Newsletter printing – there was discussion regarding the idea of going mainly paperless. Cllr Lauren felt that, in principle, moving on to a digital platform with a small supplementary print run if needed was a good idea. The idea of a village directory was also mooted and the Clerk was asked to add the item to the August agenda for further discussion</p> <p>2289h – the Clerk would issue the grant form out via WIZ</p> <p>2290 – it was noted that the Speed Radar device has been moved to the opposite end of the village.</p> <p>2291 – a letter of thanks had been sent to Dianne Walsh from Cllrs Wickham and Lauren and a copy was given to the Clerk for filing</p> <p>2297 – a book to record equipment checks on the defibrillator was now in the cabinet.</p> <p>2300 – it was noted that Andrea Leadsom had attended the Coffee Morning.</p>	<p>Cllr Wickham</p> <p>Clerk</p> <p>Clerk</p>								
2305	<p>Finance</p> <p>a) Financial statement</p> <p>It was resolved to accept the following statement as submitted:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="2">Cash and Investment Accounts</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Current Account – Santander (10th June)</td> <td style="padding: 5px;">3,187.09</td> </tr> <tr> <td style="padding: 5px;">Deposit Account (NS&I) (Jan 2017)</td> <td style="padding: 5px;">1,583.40</td> </tr> <tr> <td style="padding: 5px;">Total</td> <td style="padding: 5px;">4,770.49</td> </tr> </tbody> </table>	Cash and Investment Accounts		Current Account – Santander (10 th June)	3,187.09	Deposit Account (NS&I) (Jan 2017)	1,583.40	Total	4,770.49	
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Total	4,770.49									

(Two cheques issued not cashed as of 10th June £319.09 (NCALC) and £31.99 (E Hart)

b) To agree expenditure for payment

It was resolved the following bills as indicated:

Requests received	NET	VAT	TOTAL	Cheque number	Applicable Power	Resolved to approve ? Y/N
Salary (1/4)	488.61	0.00	488.61	22018	LGA 1972 s111	Y
Tessa Goodhart	274.00	0.00	274.00	22019	LGA 1972 s111	Y

c) To note income received

None received.

d) To note any actions required from the Internal Auditors Report

There were no actions highlighted for the report; the Clerk was thanked for her diligence and Cllr Featherstone was thanked in his absence for his work as the Internal Control Councillor.

2306 To receive update on the proposed website and resolve next steps

Cllr Supple presented an update and it was resolved that all Councillors and the Clerk should forward a short biography and photo to Cllr Supple for uploading on to the website. Cllr Supple has contacted the Village Hall for an updated page and would check regarding the bell ringing and the WRA. A short introduction to the new website would be sent to WIZ.

All

**2307 Planning
a) To receive update from the Clerk on planning issues/decisions/conditions**

It was noted that the attached car port at 4 Sheppard Way, the loft conversion at 2 Brookside (Certificate of Lawfulness for Proposed Development) and the timber orangery at High Street House had all been approved by SNC.

b) To consider response S/2017/1599/FUL, Greens Park Farm Greens Park WOODEND NN12 8SD - Construction of agricultural track.

It was resolved to support the application.

2308 To consider nominating individuals to be given Freedom of the Parish

Cllr Lauren announced that a nomination for Cllr Wickham to receive the Freedom of the Parish had been received; Cllr Wickham declared an interest and left the room.

After due consideration it was resolved to support the proposal from Cllr Featherstone as the nominated person fitted the criteria and it was felt that her award would set a high standard as a precedent.

Cllr Wickham re-entered the room and informed the meeting that she felt extremely honoured, proud and touched to be the recipient of the Freedom of

the Parish. Cllr Wickham stated that she loves the village which has seen many changes since she has lived there.

2309 To consider any actions necessary regarding the Councillor vacancy

Clerk

The Clerk had placed the required notice of a vacancy on the noticeboard and the vacancy would be advertised on WIZ once the timescale for calling an election had passed.

2310 To consider responses to parishioners' correspondence

None to consider.

2311 General Correspondence Review

Correspondence as per Appendix B was noted.
The press release regarding the awards ceremony attended by officers at SNC was discussed as it was felt that this might have been expensive. Cllr Lauren would investigate and consider whether a FOI request was in order.

2312 To receive update on highways issues

It was felt the response received from NCC regarding the stones in the verge was disappointing as it was obviously not felt to be a priority and that any villages who sustained damage could only be advised to contact NCC to report it.

Clerk

The response from Helen Howard regarding parking on the verge was noted; it was resolved that the matter be passed to the Regulations Team for their consideration.

**Cllr
Lauren**

Cllr Lauren would report an issue with nettles to Street Doctor.

Cllr Wickham commented that misleading information regarding the Abthorpe Road closure was rather annoying..

2313 To consider Footpaths issues

Mark Speed gave a presentation to the meeting; he had had a very productive meeting with one landowner, discussing the paths not marked green on his assessment map. Three stiles had been replaced. Signposts on the path from Brookside towards the Village Hall needed to be erected for clarity. Mark had assisted Cllr Wickham in completing a ratings assessment for footpath usage for NCC and expected to hear back from them shortly.

2314 Dates of Future Meetings

Wednesday 16th August – 7:30pm – Ordinary Meeting
Wednesday 27th September – 7:30pm – Ordinary Meeting

2315 Councillors' Questions

After discussion regarding the Beer Festival, Cllr Lauren would contact the organisers offering Parish Council support if necessary.

Cllr Lauren would email regarding the enhancement gang visit.

The meeting closed at 9:42 pm

APPENDIX A Correspondence Received – 18th May – 27th June 2017

South Northamptonshire Council

- Weekly Planning Application listings
- Press releases as circulated
- Planning application details for: S/2017/1599/FUL at Greens Park Farm Greens Park WOODEND NN12 8SD
- South Northants Parish Clerks Forum – presentation

Northamptonshire County Council

- Highways' Newsletters
- Policing: updates and crime alerts
- Helen Howard, - regarding the stones on the verge on hill from Brookside and parking on the verge

NCALC

- Update May/June
- Good Councillor's Guide to Finance
- Joining details for training course
- Appointment of Deputy Chief Executive
- Internal Audit Report
- Various clerking Vacancies

Miscellaneous

- Santander –June statement
- Grand Union Housing - Press releases
- Tessa Goodhart – invoice
- Fly the Red Ensign for Merchant Navy Day, 3rd September