

# WAPPENHAM PARISH COUNCIL

**Draft Minutes of the ordinary meeting of Wappenham Parish Council held on  
Wednesday 13<sup>th</sup> June 2018 at Wappenham Village Hall at 7:40pm**

**Present:** Councillors Wickham, Lauren, Robbins

Parish Clerk: Liz Hart; one member of the public (part)

		Action																					
<b>2438</b>	<p><b>Apologies</b></p> <p>Apologies had been received from Cllr Featherstone (work), Cllr Wilkinson (work) and Cllr Stewart (away); those were all accepted by the Parish Council.</p>																						
<b>2439</b>	<p><b>Declarations of Interest</b></p> <p>None declared.</p>																						
<b>2440</b>	<p><b>Approval of minutes of the Annual Meeting and Ordinary meeting held on 2<sup>nd</sup> May 2018</b></p> <p>The minutes of the 2<sup>nd</sup> May meetings were approved and signed by Cllr Lauren. It was noted that under 2420 the positions d) and e) were essentially the same and in future should be entitled "Wappenham Parochial Charities Liaison".</p>	<b>Clerk</b>																					
<b>2441</b>	<p><b>Matters Arising</b></p> <p><b>2424</b> -The Clerk would upload the amended copy of the Financial Regulations on to the website.</p> <p><b>2424</b> –The Clerk was asked to report that there was still a road closure sign left on the verge by Spring Hill Farm.</p> <p><b>2434</b> –Cllr Lauren reported that since the PC complained to highways, there had been no further road closures or long diversions.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>																					
<b>2442</b>	<p><b>Finance</b></p> <p>a) <b>Financial statement</b></p> <p>It was resolved to accept the following statement as submitted:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse; text-align: center;"> <thead> <tr> <th colspan="2"><b>Cash and Investment Accounts</b></th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Current Account – Santander (10<sup>th</sup> May)</td> <td style="padding: 5px;">3764.23</td> </tr> <tr> <td style="padding: 5px;">Deposit Account (NS&amp;I) (Jan 2018)</td> <td style="padding: 5px;">1590.86</td> </tr> <tr> <td style="padding: 5px;"><b>Total</b></td> <td style="padding: 5px;"><b>5355.09</b></td> </tr> </tbody> </table> <p>b) <b>To agree expenditure for payment</b></p> <p>It was resolved to approve expenditure as below.</p>	<b>Cash and Investment Accounts</b>		Current Account – Santander (10 <sup>th</sup> May)	3764.23	Deposit Account (NS&I) (Jan 2018)	1590.86	<b>Total</b>	<b>5355.09</b>														
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c) **To note income received**

Details	Date and account credited	Amount
SNC April precept	20 <sup>th</sup> April Santander	1436.00

d) **To review the asset register**

It was resolved to update the asset register to reflect the electrical work undertaken for the defibrillator installation.

Clerk

**2443 To receive update on the village directory and welcome book**

It was noted that both documents had been printed and distributed; the welcome book needed to include details of Tove Valley broadband. It was agreed to include a disclaimer on the documentation. Cllr Lauren thanked Cllrs Robbins and Stewart and Linda Lauren for their efforts in producing the documents. It was resolved to upload the Welcome Book on to the website.

Cllr Robbins

Clerk

**2444 To receive update regarding the Freedom of the Village scroll**

Cllr Wickham reported that mock ups were awaited and she would contact the volunteer concerned.

Cllr Wickham

**2445 To consider filling Cllr vacancy**

Carried forward in the absence of any applicants.

**2446 To receive update from the parish forum**

The Clerk gave an overview of the forum which had covered the forthcoming consultation on the unitary authority. The Clerk would distribute information she received.

Clerk

**2447 To consider requesting blue plaques for Gilbert Scott buildings**

It was noted that usually plaques referred to famous inhabitants within an area. A plaque of "village noteworthiness" could be introduced. It was resolved that further discussion was necessary and that Cllr Robbins should investigate further and put together a summary paper for the next meeting.

Cllr Robbins

**2448 To receive update regarding Wombling Day**

Eleven volunteers had attended and collected a small amount of rubbish; the Clerk was asked to let SNC know and thank them for equipment.

**2449 To resolve any further actions concerning GDPR**

It was resolved approve all policies as distributed.

**2450 Planning  
To consider S/2018/1287/LDE at Spring Hill House Abthorpe Road Wappenham NN12 8ST - Lawful Development Certificate for an existing horse exercise area**

Cllr Lauren

The Parish Council had no objection and made no further comments.

**b) To consider S/2018/1068/FUL at Home Manor Farm Helmdon Road Wappenham NN12 8SX**

The Parish Council supported the application.

2451	<b>To consider parishioners' correspondence</b>	None requiring review.	<b>Clerk Cllr Lauren</b>
2452	<b>General Correspondence Review</b>	Correspondence as per Appendix A was noted.  Cllr Lauren had received correspondence from Abthorpe Parish Council regarding the withdrawal of the County Connect bus service, and a tentative proposal to join the Gaydon and Tiffield Community bus service. It was resolved that the Clerk should canvas demand in the village for a replacement service by means of a leaflet asking for interested parishioners to contact either the Clerk or Jane Harries. Cllr Lauren would respond to Abthorpe and the clerk would contact Helmdon Parish Council to ascertain their plans.	
2453	<b>To receive update on highways issues</b>	It was noted that the Lane is recorded as unadopted; the Clerk was asked to try to determine if this had always been the case.	<b>Clerk</b>
2454	<b>To note realignment of Footpath SC22 and resolve any required actions</b>	The Clerk was asked to contact Colin Wicks to determine whether the NCC had been consulted regarding the realignment of SC22.	<b>Clerk</b>
2455	<b>Dates of Future Meetings</b>	Wednesday 1 <sup>st</sup> August– 7:30pm – Ordinary Meeting Wednesday 12th Sept– 7:30pm – Ordinary Meeting	
2456	<b>Councillors' Questions</b>	None raised.	

**The meeting closed at 9.30 pm**

**APPENDIX A Correspondence Received — 2<sup>nd</sup> May – 12<sup>th</sup> June 2018**  
**South Northamptonshire Council**

- Press releases as circulated
- Electoral Role Updates
- Regarding Parish Cllr vacancy
- Planning applications reference: S/2018/1287/LDE at Spring Hill House Abthorpe Road Wappenham NN12 8ST, S/2018/1068/FUL at Home Manor Farm Helmdon Road Wappenham NN12 8SX
- South Northamptonshire Local Plan Part 2: - Local Green Spaces (Technical Assessment)
- Parish Council Directory
- Local Government Reform in Northants - Update from the Leader of SNC
- South Northants Parish Clerk Forum - Tuesday 12 June 2018
- Extension of Time - S/2018/1068/FUL - Home Manor Farm Helmdon Road Wappenham - Wildlife Pond

**Northamptonshire County Council**

- In Northamptonshire

**NCALC**

- Joining instructions and invoice for Off to a Flying Start Tuesday 22 May 2018 6.30pm to 9.30pm Saxon Hall, Raunds
- Various clerking vacancies
- Northants CALC eUpdate – May/June
- DPO Service Update
- Friday Mini Update

**Miscellaneous**

- HS2 Liaison Group minutes ad agenda
- Came and Company – Council Matters
- HMRC Confirmation of PAYE transmission
- PKF Littlejohn – automatic confirmation of receipt of AGAR
- Regarding the loss of local bus service
- Canons Ashby Events Team information
- Regarding pothole in the Lane
- 2018 CPRE Northants Litter Heroes
- CPRE Northants Summer Road Show - 7 June 2018
- Launch event: East Midlands Food and Drink Heroes
- Santander statement
- Visit of NAB Mobile Unit JUNE 2018 to Towcester
- Regarding a Directory of Health and Wellbeing groups
- Regarding WIZ and GDPR
- National Trust Stowe Events Listings 2018