

WAPPENHAM PARISH COUNCIL

Draft Minutes of the Ordinary Meeting of Wappenham Parish Council held on Wednesday 16th October 2019 in Wappenham Village Hall, Wappenham at 7.30 p.m.

Present: Councillors Wickham, Featherstone, Thompson, Robbins

In attendance: Liz Hart, Parish Clerk, one member of the public,

Action

2608 Election of Chairman

It was proposed that Cllr Featherstone be put forward as Chair for the duration of the meeting. All were in favour and Cllr Featherstone was duly elected as Chair.

2609 Apologies for Absence

Apologies had been received from Cllrs Atkins, Stewart and Wilkinson and were accepted by the Parish Council.

2610 Declarations of Interest

None.

2611 Approval of minutes of the Ordinary meeting held on 4th September 2019

RESOLVED: to approve the minutes. Cllr Featherstone duly signed them.

2612 Matters Arising

2600 – Tree cage – Cllr Atkins had advised that he was awaiting a quotation.

2603 – VAS – the radar had been moved to the other side of the village. It was noted that the “slow” road markings had been repainted.

2603 Dog nuisance Cllr Featherstone had approached the owner and the situation seemed to have improved.

2605 Footpaths: SC23 – Radmore Farm - this had been cleared. SC8 – obstruction due to be cleared; Cllr Wickham to check in six weeks' time. Cllr Wickham would respond to the parishioner who had highlighted the issue.

Cllr Wickham

2613 Finance

a) Financial statement

RESOLVED: to accept the following statement as submitted:

Cash and Investment Accounts	
Current Account – Santander (10 th October)	3240.74
Deposit Account (NS&I) (Jan 2019)	1602.40
Total	4843.14

b) To agree expenditure for payment

None presented.

c) To note payments received

Details	Date and account credited	Amount
Precept	19 th September 2019	1534.00

Noted.

d) To review Financial Regulations with regard to the new model Regulations 2019

RESOLVED to approve the regulations as circulated with the following addition to 6.20:

“ Any corporate credit card or trade card account opened by the council will be specifically restricted to use by the Clerk and shall be subject to automatic payment in full at each month-end. Personal credit or debit cards of members or staff shall not be used under any circumstances, *except when, in the opinion of the RFO, there is no other option.*”

It was further noted that 2.2 requires an independent review of the bank rec quarterly by someone who is neither the Chairman nor a signatory. (Currently this is carried out by Cllr Featherstone) and 5.10 requires roles to be shared around the Council on a regular basis.

RESOLVED that the Clerk add an agenda item to appoint a new Internal Control Councillor at the December meeting. It was felt that Cllr Stewart may be a suitable candidate.

Clerk

2614

Planning:

a) To note determined applications

Application S/2019/1356/FUL – 2 The Jetty, Wappenham had been approved.

Noted.

b) To review S/2019/1869/FUL- Land North Of Astwell Rd Helmdon NN13 5QX Clerk - Erection of a plant digestate

RESOLVED that the Parish Council should OBJECT to the application for the following reasons:

- The intrusive visual impact of the structure in an area of unspoilt landscape – the Parish Council would suggest a better location would be behind the existing farm buildings.
- Although the application states that traffic will be decreased if the development is approved, the Parish Council cannot see how this can be the case as the digestate store will obviously accept digestate from other locations so the impact on the highway of increase in traffic movements on a road unsuitable to cope with such an increase must be considered.
- The possibility of an odour nuisance being experienced by local residents.

RESOLVED that the objection be forwarded to WIZ for circulation by the Clerk.

Clerk

2615	<p>To receive report from the Clerks' forum</p> <p>The Clerk summarised the topics namely the new structure, an update on the Electronic Planning Consultation and a presentation on Disabled Facilities Grant towards the cost of providing major adaptations which enable access to facilities in or around your home.</p> <p>Noted.</p>	
2616	<p>To consider action to resolve email issues with the Parish Council account</p> <p>The Parish Clerk email account had not been receiving emails correctly but sending was unaffected.</p> <p>RESOLVED that the Clerk should approach Tove Valley Broadband to see if they could assist.</p>	Clerk
2617	<p>To consider siting of the Parish Council noticeboard</p> <p>RESOLVED that Cllr Thompson would approach the owners of the property to which the noticeboard had previously been sited to see if they would consider allowing it to be reinstated.</p>	Cllr Thompson
2618	<p>To consider action to take regarding fly-tipping</p> <p>RESOLVED: that the Clerk would report the rubbish which was in the vicinity of Wild Hill.</p>	Clerk
2619	<p>To consider parishioners' correspondence</p> <p><i>Regarding damage to the Green by agricultural vehicles – this was felt to be unavoidable and not deliberate.</i></p> <p>Noted, no action.</p> <p><i>Regarding encroaching vegetation opposite Sheppard Way and along the High Street- felt that no encroachment over the white line was present and that previously Street Doctors logs in similar circumstances had not closed by Highways.</i></p> <p>Noted, no action.</p>	
2620	<p>General Correspondence Review</p> <p>Correspondence as listed in Appendix A was reviewed.</p> <p>Noted.</p>	
2621	<p>To receive update on highways and footpaths issues</p> <p>The Clerk was awaiting photos of the Slapton turn fence to submit to SNC.</p>	
2622	<p>To consider action regarding the tree cage in the churchyard</p> <p>It was felt that a new tree could be planted to commemorate using the old tree cage to mark the 75th anniversary of VE Day and a grant application submitted to SNC to purchase a new cage.</p> <p>RESOLVED that the Clerk should complete a grant application.</p>	Clerk

2623

Dates of Future Meetings

Wednesday 27th November – Ordinary Meeting
Wednesday 8th January – Ordinary Meeting
Wednesday 12th February - Ordinary Meeting

2624

Councillors' Questions

Cllr Featherstone queried whether the defibrillator was being inspected regularly to ensure it was in working order.

The meeting closed at 9:35pm

Appendix A Correspondence Received - 3rd September – 16th October 2019

South Northamptonshire Council

- Review of South Northamptonshire Polling Districts and Polling Places – proposals
- South Northamptonshire Part 2 Local Plan – Modifications Consultation
- Empty Homes Week 2019
- Alterations To The Electoral Register - September 2019

Northamptonshire County Council and Police

- September's news from my county council
- Northamptonshire Highways - Weekly Schemes Works Programme For Councillors
- Consultations: Weight Management Service For Adults 2019, Help us understand your priorities, Proposed changes to the Council's Fair Contributions Policy, future of the Evelyn Wright House Older People's Care Home 2019
- West Northamptonshire Strategic Plan – Issues Consultation – Briefing Session Slideshow
- September 2019 OPFCC Newsletter

○

NCALC

- Friday mini eUpdates
- Update September/October
- Deadline Reminder for 2019 Conference & AGM

Miscellaneous

- HMRC Confirmation of PAYE transmissions
- Update from Canons Ashby
- Wappenham Parish Council - Ecclesiastical - Insurance Renewal- confirmation of receipt of payment
- Came and Company - Intra-group reorganisation details
- Santander Bank Statement – September 2019
- HS2 Liaison Group – agenda and minutes
- SNAST AGM Agenda

Parishioner Correspondence

- Regarding damage to the Green by agricultural vehicles
- Regarding encroaching vegetation opposite Sheppard Way and along the High Street
- Email of thanks regarding PC assistance with overhanging tree