

## WAPPENHAM PARISH COUNCIL

### Draft Minutes of the Ordinary Meeting of Wappenham Parish Council held on Wednesday 4<sup>th</sup> September 2019 in Wappenham Village Hall, Wappenham at 7.30 p.m.

**Present:** Councillors Wickham, Featherstone, Wilkinson, Thompson, Robbins, Stewart  
**In attendance:** Liz Hart, Parish Clerk

|   |   | <b>Action</b>                 |  |   |         |  |
|---|---|-------------------------------|--|---|---------|--|
| 2596  | <p><b>Election of Chairman</b></p> <p>It was proposed that Cllr Featherstone be put forward as Chair for the duration of the meeting. All were in favour and Cllr Featherstone was duly elected as Chair.</p>   |                               |  |   |         |  |
| 2597  | <p><b>Apologies for Absence</b></p> <p>Apologies had been received from Cllr Atkins and were accepted by the Parish Council.</p>  |                               |  |   |         |  |
| 2598  | <p><b>Declarations of Interest</b></p> <p>None.</p>   |                               |  |   |         |  |
| 2599  | <p><b>Approval of minutes of the Ordinary meetings held on 3<sup>rd</sup> and 29<sup>th</sup> July 2019</b></p> <p><b>Resolved:</b> to approve the minutes of both July meetings. Cllr Featherstone duly signed them.</p>   |                               |  |   |         |  |
| 2600  | <p><b>Matters Arising</b></p> <p><b>2574/2583 – Tree cage</b> – Cllr Featherstone had not discovered any further information relating to the supplier.</p> <p><b>Resolved:</b> to approach Abbots to see if they could assist with an additional section.</p> <p><b>Action:</b> Cllr Atkins to make approach. Clerk to place on October agenda.</p> <p><b>2585 Planning S/2019/0901/AGD</b> Wappenham Lodge Farmhouse. Cllr Featherstone had not made contact with the planning officer but noted that it would be interesting to evaluate the actual use of the building in the future.</p> <p><b>2591 – Website:</b> Cllr Wilkinson informed the meeting that he was to have some training later that week prior to taking on the updating.</p> | <b>Cllr Atkins,<br/>Clerk</b> |  |   |         |  |
| 2601  | <p><b>Finance</b></p> <p style="padding-left: 20px;"><b>a) Financial statement</b></p> <p>It was resolved to accept the following statement as submitted:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Cash and Investment Accounts</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Current Account – Santander (10<sup>th</sup> August)</td> <td style="text-align: right; padding: 5px;">2840.20</td> </tr> </tbody> </table>   | Cash and Investment Accounts  |  | Current Account – Santander (10 <sup>th</sup> August) | 2840.20 |  |
| Cash and Investment Accounts                          |   |                               |  |   |         |  |
| Current Account – Santander (10 <sup>th</sup> August) | 2840.20   |                               |  |   |         |  |

|                                   |                |
|-----------------------------------|----------------|
| Deposit Account (NS&I) (Jan 2019) | 1602.40        |
| <b>Total</b>                      | <b>4442.60</b> |

**b) To review insurance policy schedule to ensure it meets the needs of the Council and to resolve payment**

**Noted:** the schedule as presented met the requirements of the Council.  
**Resolved:** to approve payment of the invoice from Came and Company.

**c) To agree expenditure for payment**

**Resolved:** to approve the expenditure as listed.

| Requests received | NET    | VAT  | TOTAL  | Cheque number | Applicable Power | Resolved to approve?<br>Y/N |
|-------------------|--------|------|--------|---------------|------------------|-----------------------------|
| Clerk's Wages     | 510.51 | 0.00 | 510.51 | 22051         | LGA 1972 s111    | Y                           |
| Came & Company    | 280.00 | 0.00 | 280.00 | 22052         | LGA 1972 s111    | Y                           |

**d) To note payments received**

**Noted:** no payments received but the second half of the precept was due to be paid later in the month.

**e) To compare actual versus budgeted expenditure year to date**

The expenditure year to date was reviewed. It was noted that the £40 ICO fee had been allocated to administration although not specifically budgeted for.

**Noted:** no significant variance to budget year to date

**Action:** Clerk to include ICO fee in subsequent budget figures.

Clerk

2602

**Planning:**

**a) To comment on any new applications**

None.

**b) To receive report from the Clerk on other existing applications**

The Clerk advised that the Parish Council was being re-consulted on S/2019/1356/FUL (Major change to the design of the rear extension)

**Resolved:** that Parish Council OBJECTS to the application for the following reasons:

1. On the application form the applicant states that work has not yet commenced – it would however appear that the single storey extension is actually almost complete. Additionally it would appear that there are velux windows in the roof of the extension which are not shown on the south east elevation on drawing 2019/11/2.

2. The Parish Council notes that the rear curtilage of the property is made up of both residential land and agricultural land – this is delineated on the red line plan. The drawings imply that the new rear extension will be entirely within the land designated for residential use however the Parish Council would request that a site visit is made by the planning officer to

check that the 4.8m projection from the rear of the building does not extend into the agricultural land. If the Agricultural land is being used as part of the “domestic use” of the property as it appears, the Parish Council would expect a separate ‘change of use’ application for this land.

3. The size and scale of the proposed extension particularly within the vernacular street scene give cause for concern. Contrary to DP10 of the Wappenham VDS the size and scale of this extension in this location is unsuitable. In addition, DP11 looks to protect garden space within the village. The proposed extension proposes to take over almost 50% of the domestic garden. This is not acceptable. If the recently acquired agricultural land is to be used as domestic then a change of use application must be submitted as noted above. The Parish Council notes that the new proposal dispenses with the unattractive flat roof but feels that in this instance, the hipped roof only serves to make the proposal even more dominant than previously and results in the property being more out of scale in the street scene.

4. The Parish Council feels that off white rather than white would be a more suitable colour paint on the street scene, particularly as the whole building is to be rendered.

5. The Parish Council notes that since the side extension works have already commenced, there appears to be extremely limited access to the rear of the site to build the rear extension.

**c) To receive report from the Clerk on the electronic planning consultation**

**Resolved:** to proceed with a grant application available from SNC to enable plans to be reviewed electronically.

**Noted:** that the Village Hall would be happy to have a projector screen installed were the grant successful.

2603

**To consider parishioners’ correspondence**

*Regarding the Parish Council noticeboard*

**Resolved:** to check with NorthantsCALC regarding the legal rights/duties regarding the PC notices: **action:** the Clerk; to approach the previous owners to ascertain if there was any agreement made regarding the noticeboard being attached to the property: **action:** Cllr Wickham. In the meantime the Clerk to use the small noticeboard.

**Clerk  
Cllr Wickham**

*Regarding Speeding*

**Resolved:** to move the VAS to the Helmdon Road end of the village

**Action:** Cllr Featherstone.

**Action:** Clerk to respond to parishioner.

**Cllr  
Featherstone  
Clerk**

*Regarding an overhanging tree*

**Resolved:** to respond to the parishioner, noting her concerns and stipulating that a representative of the Parish Council be present during any works and that no liability would be accepted if works were carried out by someone other than a qualified contractor.

**Action:** Clerk

**Clerk**

*Regarding road closure in Helmdon*

The Clerk clarified that the closure was to last until the end of October, that the road was indeed closed and that a new water main was being laid.

**Action:** Clerk to check with Highways regarding not receiving formal notice of the closure.

**Clerk**

2604

*Regarding an unsupervised dog in the village*  
Action: Cllr Featherstone to approach the owner.

**Cllr  
Featherstone**

**General Correspondence Review**

Correspondence as listed in Appendix A was reviewed.

*Review of South Northamptonshire Polling Districts and Polling Places*

**Noted:** no change required

*South Northants Draft Sport and Leisure Strategy 2018-2014, 'Active Lives for Everybody'*

**Noted.**

*West Northamptonshire Strategic Plan – Issues Consultation – Briefing Sessions*

**Resolved:** Clerk to see if a space could be booked for Cllr Wickham.

**Clerk**

*Invitation to the 72nd Northants CALC Conference & AGM*

**Resolved:** not to send a delegate this year.

*CPRE Northants October 2019 Planning Roadshow*

**Resolved:** not to send a delegate.

2605

**To receive update on highways and footpaths issues**

Cllr Wickham reported that some paths previously fenced off were now clear. There was an issue regarding a new stile built.

**Action:** the Clerk to try and find the contact details for the landowner.

**Clerk**

It was noted that a headland path had been cultivated and was assumed that this would be re-made in the next week or so.

**Action:** Cllr Wickham to re-check.

**Cllr Wickham**

2606

**Dates of Future Meetings**

Wednesday 16<sup>th</sup> October – Ordinary Meeting

Wednesday 27<sup>th</sup> November – Ordinary Meeting

Wednesday 8<sup>th</sup> January – Ordinary Meeting

2607

**Councillors' Questions**

None

**The meeting closed at 9:10pm**

## Appendix A Correspondence Received 3<sup>rd</sup> July – 2<sup>nd</sup> September 2019

### **South Northamptonshire Council**

- Electronic Planning Consultations - Community Grant
- Invitation & Agenda to South Northamptonshire Parish Clerks Forum - Tuesday 17 September 2019
- Parish Clerk Forum - 17 September & Who's Who
- Review of South Northamptonshire Polling Districts and Polling Places
- South Northants Draft Sport and Leisure Strategy 2018-2014, 'Active Lives for Everybody'

### **Northamptonshire County Council and Police**

- August's news from my county council
- Northamptonshire Highways - Weekly Schemes Works Programme For Councillors
- OPFCC Newsletter
- Northampton Town Centre Parking Proposals 2019
- KierWSP - Regarding tree on verge - high street
- KierWSP Northamptonshire Transport and Highways monthly news
- West Northamptonshire Strategic Plan – Issues Consultation – Briefing Sessions

### **NCALC**

- Friday mini eUpdates
- Update July/August
- Invitation to the 72nd Northants CALC Conference & AGM
- Training Manager Wanted at Northants CALC

### **Miscellaneous**

- HMRC Confirmation of PAYE transmissions
- Update from Canons Ashby
- Wappenham Parish Council - Ecclesiastical - Insurance Renewal [Contact Ref: 2079385]
- Santander Bank Statement – August 2019
- Advance notification of cycle event - Cobbler Classic - 19/10/2019
- Northamptonshire Health, Care and Wellbeing Plan
- CPRE Northants October 2019 Planning Roadshow
- HS2 Liaison Group - draft notes of meeting and slides
- Village Hall Committee –confirmation that they would be happy to have a projector screen installed
- Wappenham Beer Festival – acknowledging letter of thanks from WPC
- Northampton Male Voice Choir - Annual Concert
- Towcester Area Door to Door request
- Wordpress - New User Registration

### **Parishioner Correspondence**

- Regarding the village noticeboard
- Regarding speeding in the village
- Regarding overhanging trees